TPA3992-18Fall 0001

TPA 3992
BFA Review III

Instructor Information

- Instructor: Bert Scott
- Office Location: Performing Arts Center T236
- Office Hours: May vary on a weekly basis. A link for office hours scheduling will be provided each week
- Phone: c: 407-595-3797 (please do not call before 9am or after 10pm)
- Digital Contact: **Bert.Scott@ucf.edu (mailto:Bert.Scott@ucf.edu)**

Course Information

- Term: Fall 2018
- Course Number & Section: TPA 3992 section 1
- Course Name: BFA Review III
- Credit Hours: 0
- Class Meeting Days: One End of Semester Review
- Class Meeting Time: to be scheduled individually prior to the End of Semester Review
- Class Location: Will be announced prior to the End of Semester Review
- Course Modality: Face to Face

Enrollment Requirements

This course is only for students enrolled in the BFA Design and Technology and BFA Stage Management Programs.

Course Description

Development of a portfolio and portfolio presentation is a progression that requires varied feedback and revision over several semesters as faculty guide the student's development as artists and help them refine their presentations skills. Presenting ones artistic and technical work is a crucial element of professional practice in our discipline. This review is the third opportunity in a series of courses which culminates in the Capstone Portfolio Review for students to begin to develop those skills and receive feedback from the faculty. Students will attend a review with the faculty of the program at the end of their fourth semester to assess the student's progress in the program and in developing their portfolio. The student will present their work from the semester and discuss their highlights and challenges from the semester. The faculty will review the projects the student selects to bring with them, suggest areas for improvement, and provide positive feedback for their successes. They will receive an assessment of what skills need further development as they plan their future coursework and begin to plan their preliminary portfolio.

This experience is a culmination and synthesis of the theatre classes they have taken to date and successful completion of this review is required for continuation in the program. The results of this review are also used for faculty to evaluate student readiness to take on additional responsibility in the production program.

As a result of this review, students will be informed of continuation in the BFA program, or their acceptance or non-acceptance into the BFA program if they are currently on provisional status.

Course Materials and Resources

Required Materials/Resources

- None

Optional Materials/Resources

- Students should maintain records of their work in all theatre courses throughout the semester and be prepared to present/discus them at the end of semester review

Student Learning Outcomes

Students demonstrate synthesis of the theatre classes they have taken to date through presentation of their work and discussion of their development. At the end of this course students will:

- Be able to articulate the strengths and weaknesses of their work
- Identify specific areas for growth
- Be able to articulate the production opportunities that will propel them toward developing their professional competencies
- Have a clear idea of what they need to do to meet professional standards going forward as they begin to plan the materials for their portfolio.
- Apply metacognition to help determine the additional areas they need to develop

Course Activities

Students will participate in and end of semester review to discuss with the faculty their academic and production work over the course of the semester.

Attendance/Participation

Attendance is required at the end of semester review.

Make-up Review

You should make every effort to attend your end of semester review. This is the only opportunity for you to meet with the entire Design and Technology and Stage Management faculty to discuss your work and progress in the program. **It is not possible to schedule a make-up review** with the entire faculty. If you must miss your review due to extenuating circumstances you MUST inform your Area Coordinator (Design and Technology: Bert Scott, Stage Management: Claudia Lynch) IN ADVANCE to discuss the possibility of a re-scheduled review with select faculty. There is no guarantee this will be possible. **Missing a BFA review is grounds for dismissal from the BFA program**, **or denial of admission into the BFA program from Theatre Pending.**

Assessment and Grading Procedures

Evaluation Criteria:

Each student will receive a verbal evaluation from the faculty and production staff from the area of study and be evaluated in writing using a rubric with the following criteria:

- Academics
- Professionalism
- Artistic Growth & Achievement
- Technical Growth & Achievement
- Career Development

Students will prepare materials for presentation and reflect on discussion points prior to the end of semester review. Students will attend an individual review with all of the faculty and production staff from the program area.

Students will receive written feedback at the midterm point of the semester as to any concerns the faculty are seeing in their work which may jeopardize their successful completion of the course.

This course is graded S/U. **Students must receive a grade of S in order to continue in the program.**

Course Schedule

You will be informed by mid semester of the exact date, place and time of the review and will be given the opportunity to schedule your individual review well in advance. End of Semester reviews are generally scheduled during the reading day bewteen the end of classes and the first day of final exams.

Policy Statements

Academic Integrity

Students should familiarize themselves with **UCF's Rules of Conduct (http://osc.sdes.ucf.edu/process/roc)**. According to Section 1, "Academic Misconduct," students are prohibited from engaging in:

- *Unauthorized assistance*: Using or attempting to use unauthorized materials, information or study aids in any academic exercise unless specifically authorized by the instructor of record. The unauthorized possession of examination or course-related material also constitutes cheating.
- *Communication to another through written, visual, electronic, or oral means*: The presentation of material which has not been studied or learned, but rather was obtained through someone else's efforts and used as part of an examination, course assignment, or project.
- *Commercial Use of Academic Material*: Selling of course material to another person, student, and/or uploading course material to a third-party vendor without authorization or without the express written permission of the university and the instructor. Course materials include but are not limited to class notes, Instructor's PowerPoints, course syllabi, tests, quizzes, labs, instruction sheets, homework, study guides, handouts, etc.
- *Falsifying or misrepresenting* the student's own academic work.
- *Plagiarism*: Using or appropriating another's work without any indication of the source, thereby attempting to convey the impression that such work is the student's own.
- *Multiple Submissions*: Submitting the same academic work for credit more than once without the express written permission of the instructor.

- *Helping another violate* academic behavior standards.

For more information about Academic Integrity, students may consult **The Center for Academic Integrity** **(https://academicintegrity.org/)** .

For more information about plagiarism and misuse of sources, see "**Defining and Avoiding Plagiarism: The WPA Statement on Best Practices** **(http://wpacouncil.org/node/9)** ".

Responses to Academic Dishonesty, Plagiarism, or Cheating

Students should also familiarize themselves with the procedures for academic misconduct in UCF's student handbook, **The Golden Rule.** **(http://goldenrule.sdes.ucf.edu /docs/goldenrule.pdf)** UCF faculty members have a responsibility for students' education and the value of a UCF degree, and so seek to prevent unethical behavior and when necessary respond to academic misconduct. Penalties can include a failing grade in an assignment or in the course, suspension or expulsion from the university, and/or a "Z Designation" on a student's official transcript indicating academic dishonesty, where the final grade for this course will be preceded by the letter Z. For more information about the Z Designation, see **http://goldenrule.sdes.ucf.edu/zgrade (http://goldenrule.sdes.ucf.edu/zgrade)** .

Course Accessibility Statement

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. Students with disabilities who need disability-related access in this course should contact the professor as soon as possible. Students should also connect with **Student Accessibility Services (http://sas.sdes.ucf.edu/)** (Ferrell Commons 185, **sas@ucf.edu (mailto:sas@ucf.edu)** , phone (407) 823-2371). Through Student Accessibility Services, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential access and accommodations that might be reasonable.Determining reasonable access and accommodations requires consideration of the course design, course learning objectives and the individual academic and course barriers experienced by the student.

Campus Safety Statement

Emergencies on campus are rare, but if one should arise in our class, everyone needs to work together. Students should be aware of the surroundings and familiar with some basic safety and security concepts.

- In case of an emergency, dial 911 for assistance.
- Every UCF classroom contains an emergency procedure guide posted on a wall near the door. Please make a note of the guide's physical location and consider reviewing the online version at **http://emergency.ucf.edu/emergency_guide.html (http://emergency.ucf.edu/emergency_guide.html)** .
- Students should know the evacuation routes from each of their classrooms and have a plan for finding safety in case of an emergency.
- If there is a medical emergency during class, we may need to access a first aid kit or AED (Automated External Defibrillator). To learn where those items are located in this building, see **http://www.ehs.ucf.edu/workplacesafety.html (http://www.ehs.ucf.edu/Workplacesafety)** (click on link from menu on left).
- To stay informed about emergency situations, sign up to receive UCF text alerts by going to **my.ucf.edu (http://my.ucf.edu)** and logging in. Click on "Student Self Service" located on the left side of the screen in the tool bar, scroll down to the blue "Personal Information" heading on your Student Center screen, click on "UCF Alert," fill out the information, including your e-mail address, cell phone number, and cell phone provider, click "Apply" to save the changes, and then click "OK."
- Students with special needs related to emergency situations should speak with their instructors outside of class.
- To learn about how to manage an active-shooter situation on campus or elsewhere, consider viewing this video.
  You CAN Survive an Active Shooter **(https://youtu.be/NIKYajEx4pk)**

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Deployed Active Duty Military Students

If you are a deployed active duty military student and feel that you may need a special accommodation due to that unique status, please contact your instructor to discuss your circumstances.

Copyright

This course may contain copyright protected materials such as audio or video clips, images, text materials, etc. These items are being used with regard to the Fair Use doctrine in order to enhance the learning environment. Please do not copy, duplicate, download or distribute these items. The use of these materials is strictly reserved for this online classroom environment and your use only. All copyright materials are credited to the copyright holder.

Third-Party Software and FERPA

During this course you might have the opportunity to use public online services and/or software applications sometimes called third-party software such as a blog or wiki. While some of these could be required assignments, you need not make any personally identifying information on a public site. Do not post or provide any private information about yourself or your classmates. Where appropriate you may use a pseudonym or nickname. Some written assignments posted publicly may require personal reflection/comments, but the assignments will not require you to disclose any personally identity-sensitive information. If you have any concerns about this, please contact your instructor.

Course Summary:

Date	Details	
Fri Aug 24, 2018	📝 **Required Discussion - Must be completed by August 24 to fulfill your academic activity requirement in this course.** **(https://webcourses.ucf.edu/courses/1305194/assignments/5779911)**	due by 11:59pm
Mon Dec 3, 2018	📅 **Potential date for BFA Reviews (https://webcourses.ucf.edu/calendar?event_id=1593367&include_contexts=course_1305194)**	12am

Date	Details	
Tue Dec 4, 2018	📅 [Potential date for BFA Reviews (https://webcourses.ucf.edu/calendar?event_id=1593365&include_contexts=course_1305194)](https://webcourses.ucf.edu/calendar?event_id=1593365&include_contexts=course_1305194)	12am