

Course Syllabus

MVK 1112 0004 *Class Piano II (1 credit hour)*
Spring 2020

Ms. Robin Jensen Instructor

Mrs. Melissa Osbourne Graduate Teaching Assistant

momusic@knights.ucf.edu 407-921-6556

Office Location: PAC M-131

Office Hours: Mondays 11:30-12:30, Wednesdays 11:30-12:30
and Friday by Appointment Only

Tutoring Location: PAC M-131 or M 132

Tutoring Hour: By Appointment Only or Open Tutoring with
Graduate Teaching Assistants, Schedule TBD

Email: rjensen@ucf.edu (All communication in this class will be
through messenger in Canvas)

Phone: 407-246-5410 (text only and only in an emergency, state
your name first and then add your text)

Class Location: PAC M-132

Class Meeting Times: Tuesday and Thursday 10:00-10:50 a.m.

Course Description

Class Piano II is the second course in a four-part sequence designed to teach non-piano majors keyboard skills. You will find that while many of the techniques you will learn in this class are specific to the piano, there are other concepts that will parallel your studies in Music Theory and Ear-Training/Sight-Singing. The goal of the Class Piano sequence, thus, is not only to teach you how to play the piano, but also to use the keyboard as a practical application of Theory as you progress through both disciplines. All of this will culminate in the final semester of Class Piano IV with

the Keyboard Skills Proficiency that you must successfully pass in order to satisfy the core curriculum of Class Piano.

Additional aspects of this course will include, but certainly not be limited to, the introduction of scales, minor technical exercises, chord progressions, improvisation, sight-reading, playing extended works, and harmonization and transposition.

Student Learning Outcome/Course Goals: By the end of this course, you will be able to:

- play extended works of the piano literature
- play all 12 Major scales
- play all 12 Minor scales
- harmonize short works
- transpose pieces to all twelve major/minor keys
- play extended cadences and transpose them to any given key
- improvise short melodies using chord symbols and roman numerals

Enrollment Requirements

The prerequisite for this course is the successful completion of Class Piano I with a grade of a 'C' or higher.

Course Activities

Consistent daily piano practice is required for this course.

You should plan at least 30 minutes of practice time per day.

You will be required to keep a journal of your practice time and a breakdown of the materials covered. Focus on time management and practice techniques will be evaluated .

You will be expected to perform in class, either as an ensemble, small groups or individually. Participation in group activities will be required.

You will need to have access and check Webcourses on a regular basis. Class assignments will be posted following each class session with the material that is needed to practice for the next class time. If you are absent, or forget to write the assignments

down, you will have a place to check and confirm what is expected from you to complete before the next class session. **You will be notified about each exam a minimum of ONE WEEK before you are to take it. However, the material for the quizzes and exams will be introduced immediately after the prior exam is complete. Expect most of the new material to be included in the upcoming exams.**

An announcement will be made in web courses with the specific areas on which you will be assessed. You are expected to dedicate time outside of class to practice and prepare for quizzes and exams. Please come prepared to class every day with the materials we have worked on during previous sessions.

The Class Piano GTAs will schedule open tutoring hours during the week and if you cannot attend these sessions, tutoring sessions can be scheduled by appointment with Melissa Osbourne. Tutoring will be scheduled only if you are attending class and needing some extra help. "Private tutoring" will not replace a class time. Tutoring will be scheduled upon the discretion of the instructor.

Important Dates

Quiz 1: Week of January 20th

Quiz 2: Week of February 10th

Midterm: Week of March 2nd

Quiz 3: Week of March 30th

Final Exam: April 21st and 22nd by appointment

Assignment Submission

All Quizzes, Midterm and Final will have individual sign up times that will be during our regular class and also outside of class.

Once posted you will sign up for an individual time. If you need more than the allotted 15 min slot, you may sign up for 2 consecutive slots. If there is not time or slots available, you need to contact the professor immediately to make other arrangements.

Once you sign up for a time, you may not change it without the professors approval. If you fail to show up for your scheduled time without a proper excused absence, your grade will reflect as a fail. (See Make Up Policies)

Assessment and Grading Procedures:

10% =Attendance and participation and homework

10% times FOUR individual playing quizzes =40%

25% Mid-term

25% Final Exam

You will be notified about each exam a minimum of ONE WEEK before you are to take it. *An announcement will be made in web courses* with the specific areas on which you will be assessed. You are expected to dedicate time outside of class to practice and prepare for quizzes and exams. Please come prepared to class every day with the materials we have worked on during previous sessions.

Here is a simple breakdown of the course grading scale:

A: 93-100%

A-: 90-92%

B+: 87-89%

B: 83-86%

B-: 80-82%

C+: 77-79%

C: 73-76%

C-: 70-72%

D+: 67-69%

D: 63-66%

D-: 60-62%

F: 59% and below

Make-up Exams and Policies

There will be no make-up exams for any unexcused absence. If you miss a scheduled exam for any reason other than the circumstances listed below, you will not be permitted to take a make-up exam. Furthermore, if you decide to withdraw from the class, please make sure that you are aware of the withdrawal deadline posted by the UCF Registrar. I do not withdraw students from my roster and should you stop coming to class after the withdrawal deadline, you will remain on my grade sheet and you will receive the grade you earned until the point at which you stopped attending.

1. Death in the immediate family that occurred within the 7 days preceding the scheduled exam.
2. Personal illness (any type), for which you will need to provide a doctor's note.
3. Any official UCF college-related activity that can be documented by another professor, coach, or administrator.
4. Personal observance of a recognized religious holiday

Other assignments will be due by the given date. There will be a late grade reduction of a percentage reduced every week the assignment is late.

Attendance/Participation

Classroom Policies: In addition to attending class regularly and participating in discussions. You are expected to behave professionally during lectures and discussions in order to foster a positive learning environment for all students. If you are to bring a laptop to class in order to take notes, please feel free to do so. However, you may not use your computer to IM, text, play games, do work for another class, surf the net, etc. Please be sensible about this to avoid losing the privilege. **TURN OFF OR SILENCE ALL PHONES PRIOR TO ENTERING CLASS.** If your phone happens to go off or if you are caught texting during a lecture, you will be asked to leave and will have your attendance forfeited for that day. Taking pictures of the whiteboard and/or pages of the

textbook is allowed if you have forgotten your book. Do it quietly as to not disrupt the class. Class time is valuable and you will want to remember to bring your text all the time, so you can get the most out of the class room time.

Attendance will be taken EVERY DAY and you will be expected to contribute to the class discussions. You are allowed to miss TWO classes (the equivalent to one week's worth of class) before your grade is affected negatively. It doesn't matter if the absence is for an illness or you just wanted to sleep in or go get a cup of coffee. However, if you have an extended illness (supported by a doctors note) your absences will be adjusted accordingly. Also, if you have documentation that you will be absent for an official UCF function, you absences will be adjusted accordingly.

If you are more than TEN minutes late to class, you will be marked late for that day. If you are more than 15 minutes late to class, you will be marked with an absence for the day.

Here is a breakdown of how your grade will be penalized.

Number of Absences	Penalties
0-2	No Penalty
3	Deduction in this manner: an A will become an A-; a B+ will become a B, and so on.
4	Deduction in this manner: an A will become a B+; a B+ will become a B-, and so on.
5	Deduction of a full letter grade (e.g., an A will become a B; a B becomes a C, etc.
6	Deduction of TWO full letter grades (e.g., an A becomes a C)

7 or more	Deduction of THREE letter grades. You can expect to fail the class with 7 or more absences.
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1. Death in the immediate family that occurred within the 7 days preceding the scheduled exam.
2. Personal illness (any type), for which you will need to provide a doctor's note.
3. Any college-related activity that can be documented by another professor, coach, or administrator.
4. Personal observance of a recognized religious holiday

Extra Credit

Sometimes an extra credit section of an exam may be offered to the student and it is optional.

Grade Dissemination

To comply with the Family Educational Rights and Privacy Act (FERPA) grades must not be released to third parties, which includes posting grades by name, SSN, or UCFID. Grades will only be available through Webcourses. Grades will be muted during the exam time and unmuted when everyone has completed their exam.

Required Course Materials

E.L. Lancaster, *Alfred's Group Piano for Adults, Book I*. (Alfred Publishing, 2nd ed., 2006)

Other useful items for you to bring to each class will be a pencil, folder and manuscript paper. (Manuscript paper is available to for free at <http://www.blanksheetmusic.net>

[\(Links to an external site.\)](#)

[Links to an external site.](#)

) Furthermore, you should keep a written practice log to keep yourself organized when preparing for class sessions and exams.

Policy Statements

Rules for E-mailing me:

1. **All of our correspondence will take place through messages in this web course. I will make general announcements to everyone. But, if you want to message me privately please do so. Please set up your email account to receive canvas messages and notifications.**
2. Be patient. Generally, one day is considered reasonable amount of time to receive a reply. I am very good about answering emails right away (except for the weekends), so please grant me that extension.
3. Include "Subject" headings: use something that is descriptive and refer to a particular assignment or topic.

Academic Activity Assignment:

As of Fall 2014, all faculty members are required to document students' academic activity at the beginning of each course. In order to document that you began this course, please complete the following academic activity by the end of the first week of classes, or as soon as possible after adding the course, but no later than 24th of August. Failure to do so will result in a delay in the disbursement of your financial aid.

Course Accessibility Statement:

It is my goal that this class be an accessible and welcoming experience for all students, including those with disabilities that may impact learning in this class. If anyone believes the design of this course poses barriers to effectively participating and/or demonstrating learning in this course, please meet with me (with or without a Student Disability Services (SDS) accommodation letter) to discuss reasonable options or adjustments. During our

discussion, I may suggest the possibility/necessity of your contacting SDS (Ferrell Commons 185; 407-823-2371; sds@ucf.edu) to talk about academic accommodations. You are welcome to talk to me at any point in the semester about course design concerns, but it is always best if we can talk at least one week prior to the need for any modifications.

Deployed Active Duty Military Students

If you are a deployed active duty military student and feel that you may need a special accommodation due to that unique status, please contact your instructor to discuss your circumstances.

Campus Safety Statement

Emergencies on campus are rare, but if one should arise in our class, we will all need to work together. Everyone should be aware of the surroundings and familiar with some basic safety and security concepts.

- In case of an emergency, dial 911 for assistance.
- Every UCF classroom contains an emergency procedure guide posted on a wall near the door. Please make a note of the guide's physical location and consider reviewing the online version at http://emergency.ucf.edu/emergency_guide.htmlLinks to an external site.
- Familiarize yourself with evacuation routes from each of your classrooms and have a plan for finding safety in case of an emergency. (Insert class-specific details if appropriate)
- If there is a medical emergency during class, we may need to access a first aid kit or AED (Automated External

Defibrillator). To learn where those items are located in this building, see <http://www.ehs.ucf.edu/AEDlocations-UCFLinks> [to an external site.](#)

- To stay informed about emergency situations, sign up to receive UCF text alerts by going to my.ucf.edu [Links to an external site.](#) and logging in. Click on “Student Self Service” located on the left side of the screen in the tool bar, scroll down to the blue “Personal Information” heading on your Student Center screen, click on “UCF Alert”, fill out the information, including your e-mail address, cell phone number, and cell phone provider, click “Apply” to save the changes, and then click “OK.”
- If you have a special need related to emergency situations, please speak with me during office hours.
- Consider viewing this video [You CAN Survive an Active Shooter \(Links to an external site.\)](#) [Links to an external site.](#)



about how to manage an active shooter situation on campus or elsewhere.

Academic Integrity

The Center for Academic Integrity (CAI) defines academic integrity as a commitment, even in the face of adversity, to five fundamental values: honesty, trust, fairness, respect, and

responsibility. From these values flow principles of behavior that enable academic communities to translate ideals into action.

<http://www.academicintegrity.org/icai/assets/FVProject.pdf>

[\(Links to an external site.\)](#)

[Links to an external site.](#)

The UCF Creed

"Integrity, scholarship, community, creativity, and excellence are the core values that guide our conduct, performance, and decisions."

Integrity I will practice and defend academic and personal honesty.

Scholarship I will cherish and honor learning as a fundamental purpose of my membership in the UCF community.

Community I will promote an open and supportive campus environment by respecting the rights and contributions of every individual.

Creativity I will use my talents to enrich the human experience.

Excellence I will strive toward the highest standards of performance in any endeavor I undertake.

Here is to a productive semester studying music!

******As the instructor of this course, I reserve the right to modify this syllabus at my discretion. Any changes will be announced in class or via email******