



UNIVERSITY OF  
CENTRAL FLORIDA

## MUS 6976L Graduate Recital

Department of Music, College of Arts and Humanities  
2 credit hours

### Course Syllabus

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Instructor:	Dr. Keith Koons	Term:	Spring 2019
Office Location:	M122	Class Meeting Days:	TBA
Office Hours:	TBA	Class Meeting Time:	TBA
Phone:	407-823-5116	Class Location:	TBA
Email:	keith.koons@ucf.edu	Course Modality:	As arranged

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### **Course Description**

Public performance in an area such as instrumental/vocal performance, conducting or composition, designed as a capstone experience. Graded S/U.

### **Student Learning Outcomes**

By the end of the semester, the student is expected to:

1. Choose appropriate repertoire, working with the primary teacher in the area of specialty (such as conducting, composition, or instrumental/vocal performance).
2. Establish a Recital Hearing Committee to evaluate and approve the recital and program notes.
3. Study, practice and prepare the repertoire, with guidance from the primary teacher.
4. Organize and coordinate all necessary details in regards to chamber or large group rehearsals, coachings, and scheduling.
5. Research the composers, repertoire, and relevant topics to write appropriate program notes.
6. Present the program notes to the primary teacher for editing, and then provide the notes to the Recital Hearing Committee.
7. Perform the Recital Hearing to a sufficient level to be approved.
8. Present the program in one (or more) public performances, and enjoy the applause!

### **Enrollment Requirements**

This course is normally taken during the last semester of study towards the Master of Arts in Music degree.

## **Course Activities**

1. The Graduate Recital serves as a final cumulative activity at the end of study for the Master of Arts in Music. It is expected that the Graduate Recital will take the form of a conducting recital, a solo or chamber performance, or a composition recital. In choosing the Graduate Recital option, students should consult with their advisor (the department's Graduate Coordinator) well in advance of the final semester. It is expected that students preparing the Graduate Recital will have at least two semesters of study in the performance, conducting or composition area.
2. Normally the student's major teacher will serve as the primary advisor for the Recital, and will chair the Recital Hearing Committee. Registration details will be handled through the Graduate Coordinator.
3. The final repertoire must be agreed upon between the primary teacher and student by the end of the first week of the semester. For conducting recitals, the minimum time is 30 minutes; for performance recitals, the minimum time is 50 minutes.
4. The faculty Recital Hearing Committee will have at least three members: the primary teacher and two additional faculty members (it is recommended that one of these be the Graduate Coordinator). The student is responsible for contacting prospective Committee members and securing their agreement to serve. Committee members should be in place by the end of the first week of the semester, and the Graduate Coordinator will be notified about the makeup of the Committee.
5. The student will meet with the teacher as necessary during the semester, with any intermediate goals or guidelines to be set by the advisor. Normally the student will also be enrolled in private lessons in the same semester.
6. The recital date should be set well in advance by consulting with the department's event scheduler. If the recital is planned to take place off campus, the teacher and Committee must agree. If on campus, arrange with concert support staff for recording the performance. If the performance will take place off campus, the student is responsible for arranging for recording. A copy of the performance recording will remain on file in the department.
7. The student will complete a full set of program notes, including relevant background and program information. The previous draft(s) of this document will be reviewed by the private teacher. The document of program notes will be submitted to TurnItIn.com for evaluation, with the results certified by the private teacher. The final draft of this document will be submitted to the Committee **no later than one week** before the Recital Hearing date.
8. Two to three weeks before the recital date, the Committee will hear the recital material at a Recital Hearing. The department Recital Hearing Form must be completed before the hearing. The student will respond to questions about the recital material during the hearing. The Committee members will review the recital material and indicate their approval for the performance and for the program notes on the form. If the hearing is passed, the Committee chair

will submit the Recital Hearing form to the Graduate Coordinator. The student will send full program information and notes (in “camera-ready” format) to the concert support staff (recital@ucf.edu); at this time the student may commence publicity for the recital.

9. If the Committee does not approve the Recital Hearing, a secondary hearing may be scheduled no sooner than one week’s time. If the student is not judged to be ready after the secondary hearing, the recital is cancelled.

10. The Committee Chair is required to attend the recital performance; other committee members are encouraged but not required to attend. If the student passes the hearing (including approval of the program notes) and performs successfully on the recital, a grade of S will be recorded; otherwise, a grade of U will be recorded.

11. Option for Cumulative MA Conducting Recital: With the approval of the major teacher of conducting, MA students may use an option for a “cumulative” conducting recital. In this option, the student would conduct one or more pieces over a period of 1-3 semesters, prior to the final performance. These conducting performances would be videotaped, and the recordings analyzed for further growth of the student. The recordings would be retained in a portfolio. The student would prepare program notes for the works conducted. During the final semester, the student would conduct one or more significant works. For this final semester, the faculty Recital Hearing Committee would be assembled, to be made up of the major teacher and at least two other music faculty members. The committee would review the taped performances from previous semesters, and hear the prepared material conducted by the student. The hearing date is expected to be 1-2 weeks prior to the scheduled performance. The total time of all works conducted should be a minimum of 30 minutes.

12. It is expected that all Graduate Recitals will take place on the UCF campus. If there are extenuating circumstances which argue otherwise, this is acceptable if approved by the advisor and the committee. Any performances taking place off campus will use the standard department format for the printed programs. The student and the primary teacher must proofread and approve the draft of the program 1-2 weeks in advance of the performance.

13. Students who perform the Graduate Recital in a certain semester are exempt from playing for a performance jury that semester.

14. As of Fall 2014, all faculty members are required to document students' academic activity at the beginning of each course. In order to document that you began this course, please complete the academic activity by the end of the first week of classes. Failure to do so will result in a delay in the disbursement of your financial aid. There is a required quiz, to be completed through the Webcourses system.

### ***Make-up Assignments***

If the above deadline is affected by serious illness, death in the immediate family, military obligations, severe weather conditions, religious holidays, or excused university absence, the student must contact the Faculty Committee as soon as possible. Documentation must be

provided. If the delay is more than one week, then the primary advisor and Faculty Committee may consider the possibility of an Incomplete grade for the course.

### ***Attendance/Participation***

There is no required class attendance for this course. The student is expected to consult regularly with the primary teacher.

### ***Academic Integrity***

The Center for Academic Integrity (CAI) defines academic integrity as a commitment, even in the face of adversity, to five fundamental values: honesty, trust, fairness, respect, and responsibility. From these values flow principles of behavior that enable academic communities to translate ideals into action.

<http://www.academicintegrity.org/ica/assets/FVProject.pdf>

*UCF Creed:* Integrity, scholarship, community, creativity, and excellence are the core values that guide our conduct, performance, and decisions.

1. Integrity: I will practice and defend academic and personal honesty.
2. Scholarship: I will cherish and honor learning as a fundamental purpose of my membership in the UCF community.
3. Community: I will promote an open and supportive campus environment by respecting the rights and contributions of every individual.
4. Creativity: I will use my talents to enrich the human experience.
5. Excellence: I will strive toward the highest standards of performance in any endeavor I undertake.

The following definitions of plagiarism and misuse of sources comes from the Council of Writing Program Administrators <<http://wpacouncil.org/node/9>> and has been adopted by UCF's Department of Writing & Rhetoric.

### ***Plagiarism***

In an instructional setting, plagiarism occurs when a writer deliberately uses someone else's language, ideas, or other original (not common-knowledge) material without acknowledging its source. This definition applies to texts published in print or on-line, to manuscripts, and to the work of other student writers.

### ***Misuse of Sources***

A student who attempts (even if clumsily) to identify and credit his or her source, but who misuses a specific citation format or incorrectly uses quotation marks or other forms of identifying material taken from other sources, has not plagiarized. Instead, such a student should be considered to have failed to cite and document sources appropriately.

### *Responses to Academic Dishonesty, Plagiarism, or Cheating*

UCF faculty members have a responsibility for your education and the value of a UCF degree, and so seek to prevent unethical behavior and when necessary respond to infringements of academic integrity. Penalties can include a failing grade in an assignment or in the course, suspension or expulsion from the university, and/or a "Z Designation" on a student's official transcript indicating academic dishonesty, where the final grade for this course will be preceded by the letter Z. For more information about the Z Designation, see <http://goldenrule.sdes.ucf.edu/zgrade>.

For more information about UCF's Rules of Conduct, see <http://www.osc.sdes.ucf.edu/>.

### **Course Accessibility Statement**

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. This syllabus is available in alternate formats upon request. Students with disabilities who need specific access in this course, such as accommodations, should contact the professor as soon as possible to discuss various access options. Students should also connect with [Student Accessibility Services](#) (Ferrell Commons, 7F, Room 185, [sas@ucf.edu](mailto:sas@ucf.edu), phone (407) 823-2371). Through Student Accessibility Services, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential access and accommodations that might be reasonable.

### **Campus Safety Statement**

Emergencies on campus are rare, but if one should arise in our class, we will all need to work together. Everyone should be aware of the surroundings and familiar with some basic safety and security concepts.

- In case of an emergency, dial 911 for assistance.
- Every UCF classroom contains an emergency procedure guide posted on a wall near the door. Please make a note of the guide's physical location and consider reviewing the online version at [http://emergency.ucf.edu/emergency\\_guide.html](http://emergency.ucf.edu/emergency_guide.html).
- Familiarize yourself with evacuation routes from each of your classrooms and have a plan for finding safety in case of an emergency. (Insert class-specific details if appropriate)
- If there is a medical emergency during class, we may need to access a first aid kit or AED (Automated External Defibrillator). To learn where those items are located in this building, see <http://www.ehs.ucf.edu/AEDlocations-UCF> (click on link from menu on left). (insert class specific information if appropriate)
- To stay informed about emergency situations, sign up to receive UCF text alerts by going to [my.ucf.edu](http://my.ucf.edu) and logging in. Click on "Student Self Service" located on the left side of the screen in the tool bar, scroll down to the blue "Personal Information" heading on your Student Center screen, click on "UCF Alert", fill out the information, including your e-mail address, cell phone number, and cell phone provider, click "Apply" to save the changes, and then click "OK."
- If you have a special need related to emergency situations, please speak with me during office hours.
- Consider viewing this video (<https://youtu.be/NIKYajEx4pk>) about how to manage an active shooter situation on campus or elsewhere.

### **Deployed Active Duty Military Students**

If you are a deployed active duty military student and feel that you may need a special accommodation due to that unique status, please contact your instructor to discuss your circumstances.

### **Subject to Change**

This syllabus is subject to change by the instructor. Notification of any changes will be provided to all students.