

Master of Arts in Music
MUS 6976L Graduate Recital Guidelines (Version 1/4/2017)

1. The Graduate Recital serves as a final cumulative activity at the end of study for the Master of Arts in Music. It is expected that the Graduate Recital will take the form of a conducting recital, a solo or chamber performance, or a composition recital. In choosing the Graduate Recital option, students should consult with their advisor (the department's Graduate Coordinator) well in advance of the final semester. It is expected that students preparing the Graduate Recital will have at least two semesters of study in the performance, conducting or composition area.
2. Normally the student's major teacher will serve as the primary advisor for the Recital, and will chair the Recital Hearing Committee. Registration details will be handled through the Graduate Coordinator.
3. The final repertoire must be agreed upon between the primary teacher and student by the end of the first week of the semester. For conducting recitals, the minimum time is 30 minutes; for performance recitals, the minimum time is 50 minutes.
4. The Faculty Recital Hearing Committee will have at least three members: the primary teacher and two additional faculty members (it is recommended that one of these be the Graduate Coordinator). The student is responsible for contacting prospective Committee members and securing their agreement to serve. Committee members should be in place by the end of the first week of the semester, and the Graduate Coordinator will be notified about the makeup of the Committee.
5. The student will meet with the teacher as necessary during the semester, with any intermediate goals or guidelines to be set by the advisor. Normally the student will also be enrolled in private lessons in the same semester.
6. The recital date should be set well in advance by consulting with the department's event scheduler. If the recital is planned to take place off campus, the teacher and Committee must agree. If on campus, arrange with concert support staff for recording the performance. If the performance will take place off campus, the student is responsible for arranging for recording. A copy of the performance recording will remain on file in the department.
7. The student will complete a full set of program notes, including relevant background and program information. The previous draft(s) of this document will be reviewed by the private teacher. The document of program notes will be submitted to TurnItIn.com for evaluation, with the results certified by the private teacher. The final draft of this document will be submitted to the Committee **no later than one week** before the Recital Hearing date.
8. Two to three weeks before the recital date, the Committee will hear the recital material at a Recital Hearing. The department Recital Hearing Form must be completed before the hearing. The student will respond to questions about the recital material during the hearing. The Committee members will review the recital material and indicate their approval for the performance and for the program notes on the form. If the hearing is passed, the Committee chair will submit the Recital Hearing form to the Graduate Coordinator. The student will send full program information and notes (in "camera-ready" format) to the concert support staff (recital@ucf.edu); at this time the student may commence publicity for the recital.
9. If the Committee does not approve the Recital Hearing, a secondary hearing may be scheduled no sooner than one week's time. If the student is not judged to be ready after the secondary hearing, the recital is cancelled.
10. The Committee Chair is required to attend the recital performance; other committee members are encouraged but not required to attend. If the student passes the hearing (including approval of the program notes) and performs successfully on the recital, a grade of S will be recorded; otherwise, a grade of U will be

11. Option for Cumulative MA Conducting Recital: With the approval of the major teacher of conducting, MA students may use an option for a “cumulative” conducting recital. In this option, the student would conduct one or more pieces over a period of 1-3 semesters, prior to the final performance. These conducting performances would be videotaped, and the recordings analyzed for further growth of the student. The recordings would be retained in a portfolio. The student would prepare program notes for the work(s) conducted. During the final semester, the student would conduct one or more significant works. For this final semester, the faculty hearing committee would be assembled, to be made up of the major teacher and at least two other music faculty members. The committee would review the taped performances from previous semesters, and hear the prepared material conducted by the student. The hearing date is expected to be 1-2 weeks prior to the scheduled performance. The total time of all works conducted should be a minimum of 30 minutes.

12. It is expected that all Graduate Recitals will take place on the UCF campus. If there are extenuating circumstances which argue otherwise, this is acceptable if approved by the advisor and the committee. Any performances taking place off campus will use the standard department format for the printed programs. The student and the primary teacher must proofread and approve the draft of the program 1-2 weeks in advance of the performance.

13. Students who perform the Graduate Recital in a certain semester are exempt from playing for a performance jury that semester.

14. As of Fall 2014, all faculty members are required to document students' academic activity at the beginning of each course. In order to document that you began this course, please complete the following academic activity by the end of the first week of classes. Failure to do so will result in a delay in the disbursement of your financial aid. There is a required quiz, to be completed through the Webcourses system.