

- Students should use bell/instrument covers (provided by UCF Bands)
- Music will be distributed digitally (PDF) and folders will not be issued to eliminate touch points
- Appropriate physical distancing should be maintained at all times (9' for trombones, 6' for others)
- Each student is responsible for setting their own chair to start rehearsal and for sanitizing and returning after rehearsal
- Rehearsal segments will be limited to 45 minutes with breaks between, to allow for air to clear between segments
- Instruments & mallets should never be shared
- Percussion sanitization protocols should be followed

If any student at any time is concerned that they may be developing symptoms that may be consistent with COVID-19, or that they may recently have been exposed to someone with COVID-19, they should NOT come to campus and self-report to the university COVID Hotline.

General Information & Expectations

- Communication will be handled primarily via e-mail. Students are required to have an active UCF e-mail account and to check it daily, during the academic year. Students who have some challenge with the use of a ucf.edu email account should contact me immediately so we can establish an alternate means of communication.
- Each member of the UCF University Band is expected to be prepared for rehearsals and be on time (ready to begin rehearsals at the prescribed time), which implies being seated and warming up prior to the start of rehearsal time. Preparation means both individual practice and collaborative sectional rehearsals, as needed, and arriving in ample time to set up the necessary equipment for rehearsal (i.e. percussion). Students who are not in their seat, ready to play when tuning begins, will be marked late.
- Rehearsals – both in small and large group settings – should be collaborative endeavors. Information and various perspectives on the works being prepared, their composers, history & programs will be incorporated toward the most informed & artistic individual and collective performance interpretations.

Concert Attire

Since this semester's activities will all be held outdoors, attire will err toward student comfort. For both concerts, please wear ALL BLACK, including long pants or skirts, socks & shoes.

Grading

- As outside preparation is an essential part of facilitating a successful experience for the entire ensemble, students are expected to practice their parts diligently between rehearsals. Playing tests will be administered only if deemed necessary to ensure that appropriate mastery is occurring.
- Final grades will be based on a combination of attendance, attitude, participation/collaboration, ensemble awareness, technical & musical preparation, and artistic/expressive development. Absences will lower your grade significantly, as will unexcused late arrivals or early departures (see attendance policy, below).
- All members of the UCF Concert Band are expected to participate fully in all ensemble activities, including all rehearsals, on and off-campus performances, and other ensemble events, detailed in the course syllabus and/or calendar.

Attendance Policy

- Accepting a position in the UCF University Band implies a commitment to all regularly scheduled rehearsal times, as well as dress rehearsals and performances. If individual or isolated conflicts arise, please communicate those to me in a timely fashion (minimum 2 wks advance notice, whenever possible). Failure to do so will result in the absence, late arrival, or early departure being marked unexcused
- There is an understanding that there may be times that advance notice is not realistic – such as illness/injury, or example. In those circumstances, students should make every effort to communicate directly with the director as immediately as possible. If extenuating circumstances make this impossible, students should see the director in person as immediately following the absence as possible. Please note that work, study groups for other classes, vacations, and “personal days” are not considered excuses for absences, late arrivals, or early departures
- Final determination as to whether an absence, late arrival, or early departure is excusable rests with the ensemble director.

Additional:

- Unexcused late arrival or early departure = 0.5 unexcused absence
- Missing a performance may result in dismissal from the ensemble and a failing grade in the course
- Two (2) absences may result in the lowering of your final semester grade by one (1) full letter. Each successive two (2) absences will result in the lowering of your semester grade by one (1) additional letter.
- A Student missing more than 4 rehearsals prior to a concert, or absent during the week of a concert, may be denied the opportunity to perform at the concert for the sake of the overall ensemble performance. This will be at the discretion of the director.

Academic Activity Documentation

All faculty members are required to document students' academic activity at the beginning of each course. In order to document that you began this course, please complete the brief online assignment posted in WebCourses by the end of the first week of classes ("First Week Quiz"). Failure to do so will result in a delay in the disbursement of your financial aid.

Instruments

Students needing to use a university-owned instrument should see Mr. David Schreier, UCF Assistant Director of Bands, in M216 as immediately as possible.

University-Wide Face Covering Policy for Common Spaces and Face-to-Face Classes

To protect members of our community, everyone is required to wear a facial covering inside all common spaces including classrooms (<https://policies.ucf.edu/documents/PolicyEmergencyCOVIDReturnPolicy.pdf>). Students who choose not to wear facial coverings will be asked to leave the classroom by the instructor. If they refuse to leave the classroom or put on a facial covering, they may be considered disruptive (please see the [Golden Rule](#) for student behavior expectations). Faculty have the right to cancel class if the safety and well-being of class members are in jeopardy. Students will be responsible for the material that would have been covered in class as provided by the instructor.

Notifications in Case of Changes to Course Modality

Depending on the course of the pandemic during the semester, the university may make changes to the way classes are offered. If that happens, please look for announcements or messages in Webcourses@UCF or Knights email about changes specific to this course.

COVID-19 and Illness Notification

Students who believe they may have a COVID-19 diagnosis should contact UCF Student Health Services (407-823-2509) so proper contact tracing procedures can take place.

Students should not come to campus if they are ill, are experiencing any symptoms of COVID-19, have tested positive for COVID, or if anyone living in their residence has tested positive or is sick with COVID-19 symptoms. CDC guidance for COVID-19 symptoms is located here: (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) Students should contact their instructor(s) as soon as possible if they miss class for any illness reason to discuss reasonable adjustments that might need to be made. When possible, students should contact their instructor(s) before missing class.

In Case of Faculty Illness

If the instructor falls ill during the semester, there may be changes to this course, including having a backup instructor take over the course. Please look for announcements or mail in Webcourses@UCF or Knights email for any alterations to this course.

Course Accessibility and Disability COVID-19 Supplemental Statement

Accommodations may need to be added or adjusted should this course shift from an on-campus to a remote format. Students with disabilities should speak with their instructor and should contact sas@ucf.edu to discuss specific accommodations for this or other courses.

The UCF Creed

Integrity, scholarship, community, creativity and excellence are the core values that guide our conduct, performance and decisions

Integrity I will practice and defend academic and personal honesty.

Scholarship I will cherish and honor learning as a fundamental purpose of my membership in the UCF community.

Community I will promote an open and supportive campus environment by respecting the rights and contributions of every individual.

Creativity I will use my talents to enrich the human experience.

Excellence I will strive toward the highest standards of performance in any endeavor I undertake.

Academic Integrity

UCF is committed to a policy of honesty in academic affairs. Conduct that comprises a breach of this policy may result in academic action and disciplinary action. Academic action affects student assignments, examinations or grades. Disciplinary action affects student enrollment status. Please review the behavior standards at <http://www.goldenrule.sdes.ucf.edu>.

Accommodations for Students with Special Needs

The University of Central Florida is committed to providing reasonable accommodations for all persons with disabilities. This syllabus is available in alternate formats upon request. Students with disabilities who need accommodations in this course must contact the professor at the beginning of the semester to discuss needed accommodations. No accommodations will be provided until the student has met with the professor to request accommodations. Students who need accommodations must be registered with Student Disability Services, Student Resource Center Room 132, phone (407) 823-2371, TTY/TDD only phone (407) 823-2116, before requesting accommodations from the professor.

Video/Audio Acknowledgement

Due to the public nature of a performance ensemble such as this, members acknowledge that video and audio recordings will be made of their performances. Still photography may also be taken. It is understood that these materials (video/audio/photo) may be used by the Department of Music for publicity purposes in the form of websites, promotional posters, CDs and DVDs.

The contents of this syllabus are subject to modification by the professor due to unexpected circumstances. In such cases, the academic integrity of the course will be maintained.