



UNIVERSITY OF
CENTRAL FLORIDA

MUN 3437 –Trumpet Ensemble
School of Performing Arts, Music
1 Credit Hour

Course Syllabus

Instructor:	Dr. Jesse Cook	Term:	Spring 2020
Office Location:	PAC M 106	Class Meeting Days:	Mondays
Office Hours:	Posted on Office Door	Class Meeting Time:	5:00-6:30
Phone:		Class Location:	M 150
Email:	jesse.cook@ucf.edu	Course Modality:	P

UCF Trumpet Studio Mission Statement:

The mission of the University of Central Florida Trumpet studio is held together by 3 Pillars:

- 1. Four T's: Theme/Tune/Tone/Time: Play a good theme, in tune, with good tone, in time.*
- 2. Three B's: Be Prepared, Be on Time, Be Nice.*
- 3. Pass it on: Use the discipline learned at UCF to inform and improve your life and the lives of those around you.*

Course Description and Objective:

- Trumpet Ensemble is performance-gearred course dealing with all aspects of trumpet ensemble repertoire, rehearsal, and performance. The student is expected to listen to ensemble recordings and practice outside of class in order for the group to have productive rehearsals together. Ensemble members are expected to bring, arrange, and/or suggest repertoire for the ensemble; however, Prof. Cook will provide access to the music library and most compositions that we will learn.
- Students are admitted into the Trumpet Ensemble by the consent of Prof. Cook
- The course objectives and learning outcomes for the Trumpet Ensemble is to support the UCF Music Department objectives and learning outcomes for all music students:
 1. Build musicianship skills through brass performance
 2. Enhance collaborative and communications skills in rehearsal and performance
 3. Develop critical musical listening skills through analysis and discussion of live and recorded performances
 4. Develop knowledge of trumpet ensemble repertoire, style, and history

Performances:

- **Required** – Brass Chamber Concerts: Performance Dates TBA:
- Other Performance possibilities:
 - Brass Area Recitals (all Tues.): Performance Dates TBA:
 - Brass Area Forums (all Thurs.): Performance Dates TBA:
 - Other performances may be added - notice will always be given.

Required Texts, Resources, and Materials:

In addition to a *professional quality* B-flat trumpet and approved mouthpiece **upon entrance**, each student is expected to have the following equipment at every lesson:

1. Straight mute
2. Cup mute
3. Harmon mute
4. Valve oil, Slide grease, valve grease
5. Pencil at all lessons and rehearsals

Practice (Homework) Expectations for Course:

- As needed to be (professionally) prepared for all rehearsals
- Being on time for all events

Assessment:

Grades will be calculated in the Canvas grade book and will be based on the outcome of your lesson preparation and other required tasks:

Rehearsals (15) (150 points)
Performance (1-2) (150 points)

Grading Scale:

Each semester you can earn up to 1000 points:

A	270-300	(93-100%)
B	240-269	(84-87.9%)
C	210-239	(74-77.9%)
D	180-209	(64-67.9%)
F	Below 180	(0-59.9%)

Attendance and Tardiness Policy:

Absence from more than 20% of the class meetings in a course may result in a grade of **-F-** for the semester in that course. **Missing any performance without a previous excuse or a doctor's note will result in an F.**

Assignments/Course Components:

Each student will attend and make preparation for:

1. One rehearsal a week on Tuesday nights from 5:30-
2. All extra-curricular recitals, concerts, and master classes
3. Regular access to your Knights email.

Student Brass Recital Performance:

Each student will be required to perform at least once per semester in a Brass Student Recital. Proper preparation and attire will be expected. This component is assessed as pass/fail.

Additional Course Policies:

Events/Travel:

Potential extended trips will be to the **Trumpet Festival of the Southeast** in January, the **National Trumpet Competition** in March over spring break (only for groups/individuals who qualify for semi-finals), and the **International Trumpet Guild Conference** (volunteer trumpet ensemble) in late May/early June. **We also may do a run out concert(s) or attend a concert annually in the area. A trumpet club should be started to help defray student costs.** The same costs for travel will apply to students. In each case, you'll have weeks or months advance notice to make sure you have procured the required travel funds. While, it is understood that finances can be extremely difficult while in school, it is important to realize that just like procuring proper materials, travel to learn, perform and inspire is a vital part of your musical growth. **The requirement portion of these trips lie at the discretion of Dr. Cook.** With very few exceptions, **lack of participation in required studio travel will result in a substantial impact on the student's final grade.** Please speak with Dr. Cook privately if this is concerning to you.

Classroom Demeanor:

Students are required to demonstrate good classroom/recital demeanor during private lessons, Studio Classes, recitals, concerts, and rehearsals. This ties into the "comportment" section of the grade. There must be no use of electronic devices, such as cell phones, and no disruptive talking with classmates. *Please note - classroom demeanor includes personal hygiene. We breathe heavily in our work. Please Do NOT come to class with dirty clothes, immediately after working out, or without showering in the morning. Thanks.*

Technology:

Students in possession of technology will be expected to exercise proper judgement in its use during class. For example, it is ok to record a lesson, but it is not ok to be a serial texter in class. Please make sure all cellphones are on silent during all trumpet events. If this becomes a problem, the instructor reserves the right to confiscate the offending technology temporarily and dock the student's grade. Livestreaming, broadcasting, or other distribution of any rehearsal or performance of a class is forbidden without permission. Violators of this policy may be subject to reduction in grade and also to any legal action resulting from infringement of copyright laws.

Concert Dress:

A performance serves as an event for students to share their music, to hone their performance skills, and to hear peers, music faculty, and guest artists. A performance dress code is implemented so that the enjoyment of the musical experience is not diminished by distractions of inappropriate attire. Students are advised that proper, modest, and dignified attire is required when performing in department of music events, including music forum, and degree recitals. Any exception to this dress code must be approved by the student's applied professor or the ensemble director.

1) Absolutely NO:

- a) hats
- b) flip-flops or sneakers
- c) t-shirts
- d) jeans or shorts
- e) skirts above the knee
- f) strapless or spaghetti-strap tops

2) Recommended attire for men: slacks, button-up collared shirt, dress shoes with socks. Tie and jacket also recommended.

3) Recommended attire for women: dress or skirt/slacks and top, modest heel. Dresses/skirts should be knee-length or below.

Consequences for failing to meet the dress code are at the discretion of the applied professor or ensemble director, and may include a lowered grade or the cancellation of the student's performance.

Instructor Clause:

Course components, assessments, grading, and policies are subject to change at the instructor's discretion. Students will be given due notice if any changes are made.

Basic Needs Policy:

Any student who faces challenges securing their food or housing and believes this may affect their performance in the course is urged to contact the Head of SPA for support. The UCF Knights Pantry can provide food to students in need: <https://www.ucf.edu/services/s/food-pantry/>. Furthermore, please notify the professor if you are comfortable in doing so. This will enable me to provide any resources that I may possess.

Musical Health and Safety:

Maintaining musculoskeletal and vocal health is a concern for all musicians, and you are strongly advised to avail yourself of the health and safety information linked on the Music Department webpage under Resources/Health and Safety. The following introductory article provided by the National Association of Schools of Music is highly recommended as a starting point:

http://nasm.arts-accredit.org/site/docs/PAMA-NASM_Advisories/4a_NASM_PAMA_NMH-Student_Guide-Standard_June%202014.pdf. You may consult your instructor if you have any questions.

Academic Integrity:

Students should familiarize themselves with UCF's Rules of Conduct at <<http://osc.sdes.ucf.edu/process/roc>>. According to Section 1, "Academic Misconduct," students are prohibited from engaging in.

1. Unauthorized assistance: Using or attempting to use unauthorized materials, information or study aids in any academic exercise unless specifically authorized by the instructor of record. The unauthorized possession of examination or course-related material also constitutes cheating.
2. Communication to another through written, visual, electronic, or oral means: The presentation of material which has not been studied or learned, but rather was obtained through someone else's efforts and used as part of an examination, course assignment, or project.
3. Commercial Use of Academic Material: Selling of course material to another person, student, and/or uploading course material to a third-party vendor without authorization or without the express written permission of the university and the instructor. Course materials include but are not limited to class notes, Instructor's PowerPoints, course syllabi, tests, quizzes, labs, instruction sheets, homework, study guides, handouts, etc.
4. Falsifying or misrepresenting the student's own academic work.
5. Plagiarism: Using or appropriating another's work without any indication of the source, thereby attempting to convey the impression that such work is the student's own.
6. Multiple Submissions: Submitting the same academic work for credit more than once without the express written permission of the instructor.
7. Helping another violate academic behavior standards.

For more information about Academic Integrity, consult the International Center for Academic Integrity <<http://academicintegrity.org>>.

For more information about plagiarism and misuse of sources, see "Defining and Avoiding Plagiarism: The WPA Statement on Best Practices" <<http://wpacouncil.org/node/9>>.

Responses to Academic Dishonesty, Plagiarism, or Cheating:

Students should also familiarize themselves with the procedures for academic misconduct in UCF's student handbook, *The Golden Rule* <<http://goldenrule.sdes.ucf.edu/docs/goldenrule.pdf>>. UCF faculty members have a responsibility for students' education and the value of a UCF degree, and so seek to prevent unethical behavior and when necessary respond to academic misconduct. Penalties can include a failing grade in an assignment or in the course,

suspension or expulsion from the university, and/or a “Z Designation” on a student’s official transcript indicating academic dishonesty, where the final grade for this course will be preceded by the letter Z. For more information about the Z Designation, see <<http://goldenrule.sdes.ucf.edu/zgrade>>.

Course Accessibility Statement:

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. Students with disabilities who need disability-related access in this course should contact the professor as soon as possible. Students should also connect with Student Accessibility Services (SAS) <<http://sas.sdes.ucf.edu/>> (Ferrell Commons 185, sas@ucf.edu, phone 407-823-2371). Through Student Accessibility Services, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential access and accommodations that might be reasonable. Determining reasonable access and accommodations requires consideration of the course design, course learning objectives and the individual academic and course barriers experienced by the student.

Campus Safety Statement:

Emergencies on campus are rare, but if one should arise during class, everyone needs to work together. Students should be aware of their surroundings and familiar with some basic safety and security concepts.

- In case of an emergency, dial 911 for assistance.
- Every UCF classroom contains an emergency procedure guide posted on a wall near the door. Students should make a note of the guide’s physical location and review the online version at <http://emergency.ucf.edu/emergency_guide.html>.
- Students should know the evacuation routes from each of their classrooms and have a plan for finding safety in case of an emergency.
- If there is a medical emergency during class, students may need to access a first-aid kit or AED (Automated External Defibrillator). To learn where those are located, see <<http://www.ehs.ucf.edu/AEDlocations-UCF>> (click on link from menu on left).
- To stay informed about emergency situations, students can sign up to receive UCF text alerts by going to <<https://my.ucf.edu>> and logging in. Click on “Student Self Service” located on the left side of the screen in the toolbar, scroll down to the blue “Personal Information” heading on the Student Center screen, click on “UCF Alert”, fill out the information, including e-mail address, cell phone number, and cell phone provider, click “Apply” to save the changes, and then click “OK.”
- Students with special needs related to emergency situations should speak with their instructors outside of class.
- To learn about how to manage an active-shooter situation on campus or elsewhere, consider viewing this video (<<https://youtu.be/NIKYajEx4pk>>).

Campus Safety Statement for Students in Online-Only Courses:

Though most emergency situations are primarily relevant to courses that meet in person, such incidents can also impact online students, either when they are on or near campus to participate in other courses or activities or when their course work is affected by off-campus emergencies. The following policies apply to courses in online modalities.

- To stay informed about emergency situations, students can sign up to receive UCF text alerts by going to <<https://my.ucf.edu>> and logging in. Click on “Student Self Service” located on the left side of the screen in the toolbar, scroll down to the blue “Personal Information” heading on the Student Center screen, click on “UCF Alert”, fill out the information, including e-mail address, cell phone number, and cell phone provider, click “Apply” to save the changes, and then click “OK.”
- Students with special needs related to emergency situations should speak with their instructors outside of class.

Make-Up Assignments for Authorized University Events or Co-curricular Activities:

Students who represent the university in an authorized event or activity (for example, student-athletes) and who are unable to meet a course deadline due to a conflict with that event must provide the instructor with documentation in advance to arrange a make-up. No penalty will be applied. For more information, see the UCF policy at <<http://policies.ucf.edu/documents/4-401.1MakeupAssignmentsForAuthorizedUniversityEventsOrCocurricularActivities.pdf>>

Religious Observances:

Students must notify their instructor in advance if they intend to miss class for a religious observance. For more information, see the UCF policy at <<http://regulations.ucf.edu/chapter5/documents/5.020ReligiousObservancesFINALOct17.pdf>>.

Deployed Active Duty Military Students:

Students who are deployed active duty military and/or National Guard personnel and require accommodation should contact their instructors as soon as possible after the semester begins and/or after they receive notification of deployment to make related arrangements.

UCF Creed:

Integrity- I will practice and defend academic and personal honesty

Scholarship- I will cherish and honor learning as a fundamental purpose of my membership to UCF.

Community- I will promote and open and supportive campus environment

Creativity- I will use my talents to enrich the human experience

Excellence- I will strive toward the highest standards of performance in every endeavor I undertake.