

MUN 3423 Woodwind Ensemble – Spring 2021

MW 11:30-12:20; one credit hour

Location: see below

Dr. Keith Koons M122

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Office hours TBA

Prerequisite: Music major status or consent of instructor

Required text or materials: None; sheet music will be provided by Music Department according to materials fee for course.

Class Objectives: to develop chamber music skills, including rehearsal techniques, musical independence, and playing one person per part. Students will be involved in the rehearsal, coaching, and performance of chamber music ensembles from 2 to 10 players, often done without a conductor. This semester the ensemble will focus on clarinet quartets. In addition, listening assignments will enhance knowledge of repertoire and listening skills.

Since students are playing independent parts, **attendance is required.** Be fair to your fellow students and players. **If you are ill, call or email prior to class and notify the instructor.** If a student is ill for an extended period of time, alternate assignments will be provided.

Class meeting location: because of Covid-19 campus restrictions, multiple wind instruments cannot rehearse or perform indoors. Rehearsal locations are planned for the PAC breezeway/courtyard area, M150 vestibule and Parking Garage I. If the campus restrictions are relaxed, then this will change accordingly. If the campus restrictions increase resulting in no face-to-face instruction, the syllabus will be adjusted accordingly. After spring break, the university is planning for all instruction to be remote; these class meetings will take place remotely on Zoom. Adverse weather may cause cancellation of a class meeting; the instructor will notify students as much in advance as possible.

Scheduled performances (Additional performances may be added to this schedule):

February 8	11:30 AM	PAC Courtyard
(Feb. 10	11:30 AM	PAC Courtyard rain date)
February 11	5:30 PM	CAPS Healing Arts Exhibition
April 5	11:30 AM	PAC Courtyard
(April 7	11:30 AM	PAC Courtyard rain date)

Additional performances will be announced with a reasonable time in advance. Performances may be scheduled on the Music Forum series, if possible, or at schools or community locations. Frequently, groups are asked to perform at various functions on campus.

Students must be responsible for ensemble sheet music and any University-owned instruments. If music parts are lost, the student is expected to replace them.

To develop musical leadership and chamber music skills, each ensemble will be allowed to work independently some of the time. The work will be supervised and regular coaching will guide the work and development of the ensemble. Evaluation of preparation and improvement of parts will be conducted in rehearsals and at announced times.

Because of the experiential nature of this course, attendance is very important for your progress. Attendance is required, with an allowance of only one unexcused absence. If a student must miss class for the reason of illness, approved university activity, death in the family, or other emergency, please notify the instructor (preferably BEFORE the missed class, but no later than 24 hours after the class). More than one unexcused absence will result in a grade penalty.

Grading is based on preparation of assigned parts (25%), attendance, cooperative work and application of chamber music skills in rehearsals and coachings (25%), listening assignments (20%), and demonstration of technique and musicality in performance (30%). The grading for this course may include plus and minus grades.

Grading scale:

A	93 - 100
A-	90 - <93
B+	87 - <90
B	83 - <87
B-	80 - <83
C+	77 - <80
C	73 - <77
C-	70 - <73
D+	67 - <70
D	63 - <67
D-	60 - <63
F	0 - <60

Quiz at beginning of semester – due by **Friday, January 15**. This quiz will be done through the Webcourses system. As of Fall 2014, all faculty members are required to document students' academic activity at the beginning of each course. In order to document that you began this course, please complete this academic activity by the end of the first week of classes. Failure to do so will result in a delay in the disbursement of your financial aid.

COVID-19

University-Wide Face Covering Policy for Common Spaces and Face-to-Face Classes

To protect members of our community, everyone is required to wear a facial covering inside all common spaces including classrooms

(<https://policies.ucf.edu/documents/PolicyEmergencyCOVIDReturnPolicy.pdf>). Students

who choose not to wear facial coverings will be asked to leave the classroom by the instructor. If they refuse to leave the classroom or put on a facial covering, they may be considered disruptive (please see the [Golden Rule](#) for student behavior expectations). Faculty have the right to cancel class if the safety and well-being of class members are in jeopardy. Students will be responsible for the material that would have been covered in class as provided by the instructor.

Notifications in Case of Changes to Course Modality

Depending on the course of the pandemic during the semester, the university may make changes to the way classes are offered. If that happens, please look for announcements or messages in Webcourses@UCF or Knights email about changes specific to this course.

COVID-19 and Illness Notification

Students who believe they may have a COVID-19 diagnosis should contact UCF Student Health Services (407-823-2509) so proper contact tracing procedures can take place. Students should not come to campus if they are ill, are experiencing any symptoms of COVID-19, have tested positive for COVID, or if anyone living in their residence has tested positive or is sick with COVID-19 symptoms. CDC guidance for COVID-19 symptoms is located here: (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>)

Students should contact their instructor(s) as soon as possible if they miss class for any illness reason to discuss reasonable adjustments that might need to be made. When possible, students should contact their instructor(s) before missing class.

In Case of Faculty Illness

If the instructor falls ill during the semester, there may be changes to this course, including having a backup instructor take over the course. Please look for announcements or mail in Webcourses@UCF or Knights email for any alterations to this course.

Course Accessibility and Disability COVID-19 Supplemental Statement

Accommodations may need to be added or adjusted should this course shift from an on-campus to a remote format. Students with disabilities should speak with their instructor and should contact sas@ucf.edu to discuss specific accommodations for this or other courses.

Academic Integrity

The Center for Academic Integrity (CAI) defines academic integrity as a commitment, even in the face of adversity, to five fundamental values: honesty, trust, fairness, respect, and responsibility. From these values flow principles of behavior that enable academic communities to translate ideals into action.

<http://www.academicintegrity.org/icai/assets/FVProject.pdf>

UCF Creed: Integrity, scholarship, community, creativity, and excellence are the core values that guide our conduct, performance, and decisions.

1. Integrity: I will practice and defend academic and personal honesty.
2. Scholarship: I will cherish and honor learning as a fundamental purpose of my membership in the UCF community.
3. Community: I will promote an open and supportive campus environment by respecting the rights and contributions of every individual.

4. Creativity: I will use my talents to enrich the human experience.
5. Excellence: I will strive toward the highest standards of performance in any endeavor I undertake.

The following definitions of plagiarism and misuse of sources comes from the Council of Writing Program Administrators <<http://wpacouncil.org/node/9>> and has been adopted by UCF's Department of Writing & Rhetoric.

Plagiarism

In an instructional setting, plagiarism occurs when a writer deliberately uses someone else's language, ideas, or other original (not common-knowledge) material without acknowledging its source. This definition applies to texts published in print or on-line, to manuscripts, and to the work of other student writers.

Misuse of Sources

A student who attempts (even if clumsily) to identify and credit his or her source, but who misuses a specific citation format or incorrectly uses quotation marks or other forms of identifying material taken from other sources, has not plagiarized. Instead, such a student should be considered to have failed to cite and document sources appropriately.

Responses to Academic Dishonesty, Plagiarism, or Cheating

UCF faculty members have a responsibility for your education and the value of a UCF degree, and so seek to prevent unethical behavior and when necessary respond to infringements of academic integrity. Penalties can include a failing grade in an assignment or in the course, suspension or expulsion from the university, and/or a "Z Designation" on a student's official transcript indicating academic dishonesty, where the final grade for this course will be preceded by the letter Z. For more information about the Z Designation, see <http://goldenrule.sdes.ucf.edu/zgrade>. For more information about UCF's Rules of Conduct, see <http://www.osc.sdes.ucf.edu/>.

Unauthorized Use of Class Materials

There are many fraudulent websites claiming to offer study aids to students but are actually cheat sites. They encourage students to upload course materials, such as test questions, individual assignments, and examples of graded material. Such materials are the intellectual property of instructors, the university, or publishers and may not be distributed without prior authorization. Students who engage in such activity are in violation of academic conduct standards and may face penalties.

Unauthorized Use of Class Notes

Faculty have reported errors in class notes being sold by third parties, and the errors may be contributing to higher failure rates in some classes. The following is a statement appropriate for distribution to your classes or for inclusion on your syllabus:
Third parties may be selling class notes from this class without my authorization. Please be aware that such class materials may contain errors, which could affect your performance or grade. Use these materials at your own risk.

In-Class Recording Policy

Outside of the notetaking and recording services offered by Student Accessibility Services, the creation of an audio or video recording of all or part of a class for personal

use is allowed *only* with the advance and explicit written consent of the instructor. Such recordings are only acceptable in the context of personal, private studying and notetaking and are not authorized to be shared with *anyone* without the separate written approval of the instructor.

Course Accessibility Statement

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. This syllabus is available in alternate formats upon request. Students with disabilities who need specific access in this course, such as accommodations, should contact the professor as soon as possible to discuss various access options. Students should also connect with [Student Accessibility Services](#) (Ferrell Commons, 7F, Room 185, sas@ucf.edu, phone (407) 823-2371). Through Student Accessibility Services, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential access and accommodations that might be reasonable.

Campus Safety Statement

Emergencies on campus are rare, but if one should arise in our class, we will all need to work together. Everyone should be aware of the surroundings and familiar with some basic safety and security concepts.

- In case of an emergency, dial 911 for assistance.
- Every UCF classroom contains an emergency procedure guide posted on a wall near the door. Please make a note of the guide's physical location and consider reviewing the online version at http://emergency.ucf.edu/emergency_guide.html.
- Familiarize yourself with evacuation routes from each of your classrooms and have a plan for finding safety in case of an emergency. (Insert class-specific details if appropriate)
- If there is a medical emergency during class, we may need to access a first aid kit or AED (Automated External Defibrillator). To learn where those items are located in this building, see <http://www.ehs.ucf.edu/AEDlocations-UCF> (click on link from menu on left). (insert class specific information if appropriate)
- To stay informed about emergency situations, sign up to receive UCF text alerts by going to my.ucf.edu and logging in. Click on "Student Self Service" located on the left side of the screen in the tool bar, scroll down to the blue "Personal Information" heading on your Student Center screen, click on "UCF Alert", fill out the information, including your e-mail address, cell phone number, and cell phone provider, click "Apply" to save the changes, and then click "OK."
- If you have a special need related to emergency situations, please speak with me during office hours.
- Consider viewing this video (<https://youtu.be/NIKYajEx4pk>) about how to manage an active shooter situation on campus or elsewhere.

Deployed Active Duty Military Students

If you are a deployed active duty military student and feel that you may need a special accommodation due to that unique status, please contact your instructor to discuss your circumstances.

Subject to Change

This syllabus is subject to revision at the discretion of the instructor.