Course Summary: Policies and Procedures

**Prerequisite:** Admission to the graduate program in Music or permission of the instructor.

The expectation of this course is that you have a good knowledge of such matters as the basic chronology of events, people, and musical styles that define the entire canon of Western art music.

Graduate Students enrolled in this course should be aware that they may be working with advanced undergraduate students on the same materials.

**TEXTBOOKS AND MATERIALS (All Required; Used Copies Acceptable):**


2. Regular and reliable use of a computer that has access to the internet in order to use the web site that accompanies Ross's book, as well as other sources of streaming audio and video.

3. A USB 2.0 compatible "jump drive," "flash drive," "jump stick" or other form of portable storage device for saving and transporting computer files. [See the information below on submitting papers for details.]

4. You will also need at least one notebook in which to take notes of class discussions and lectures, and to keep track of other class activities.

**OPTIONAL (but will be used throughout the course)**


(NB. One copy of this item will be on reserve in the UCF Library for short-term loans.)
COURSE OBJECTIVES: This course is an in-depth examination of Western European and American art music from the late nineteenth century to the present. Topics for study and discussion include (1) major composers of the era and some of their principal works, (2) representative forms and genres used by these composers, (3) technical aspects of music, e.g., melody, harmony, rhythm, musical instruments, performance techniques, notation, theory, etc., that define the musical styles of this era, and especially (4) aspects of culture, society, history and geography that relate to the music of that era. Among the knowledge and skills that you will acquire or improve are:

- a more detailed knowledge of the major (and some lesser) composers of the era.
- a clear understanding of the most important historical trends and issues of the era.
- an improvement in your skills for analysing and hearing music.
- an improvement in your research and writing skills.

COMMUNICATION: It is your obligation to read, follow, and complete all assignments and other instructions (verbal or written) given to you in the course of this semester. You are responsible for any information or instructions given out in any of the following ways:

- **Class Announcements:** At the beginning of every class meeting, I may make brief announcements and reminders of important information related to MUH 5375. You are responsible for this information, whether you are present or not at that time. Be prompt to class meetings.

- **Email:** I will regularly send you brief messages with important information related to MUH 5375, possibly including attachments in WORD or PDF formats. These messages will always have a header that includes the course number “MUH 5375.” It is your responsibility to have a working "Knights E-Mail" account (see: [http://knightsemail.ucf.edu/](http://knightsemail.ucf.edu/) to establish your free account), and to check your account at least twice every week for any messages that I may send. **No other email accounts will be used in this course, and any messages sent to me from other accounts will be ignored and deleted without a response.** Failure to follow this instruction will **not be an acceptable excuse for missed assignments, tests, or other adverse actions affecting your grade in this course.** Feel free to send questions or notify me of problems at any time via email. I will generally respond within 24 hours. **NB.** Please note the following guidelines for your email messages sent to me for this course:
Your message must have a header that includes the words "MUH 5375" somewhere in it.

Your message must have a full name signature in the body of the message. (Hint: use your emailer's "signature file" to avoid this problem.)

Emails that do not identify the course in the header and/or lack a full name signature in the body of the message will be discarded and ignored.

Emails sent during class time (between 4:30 and 5:45 pm, MW) will not be accepted or answered. Messages sent during class time will be considered a sign that you are absent, and you will be marked as such for that day whether you are physically present in the classroom or not.

Course Web Pages: A set of web pages for this course has been established at: http://faculty.cah.ucf.edu/~swarfiel/MUH4371/4371home.html. All course information will be posted there, including copies of the syllabus, schedule, instructions for all assignments, review materials and links to other useful information. When in doubt about any assignment, refer to the web pages. These pages may be updated, and I may inform you (via email) of significant changes to these pages.

Office Hours & Out of Class: Official office hours will be posted on my door, and I will almost always be available after class meetings. Please note that I will use the hour immediately before the class meeting to prepare. DO NOT plan to speak with me during that hour, except for 30-second questions. Again, I will be available after class and during announced office hours.

ATTENDANCE: Regular class attendance is expected of all enrolled students. As graduate students you will not earn any formal credit for simply attending class, however attendance will be take at every class meeting and poor attendance, i.e., more than 3 hours of class (1 week) missed in the semester, may affect your grade. You are responsible for all materials covered and all announcements made in every class, whether you are present or not.

ATTENDANCE POLICY FOR TESTS & IN-CLASS ASSIGNMENTS: No unexcused absence from an announced test, quiz or other in-class assignment will ever be allowed. Failure to appear for such a test or assignment will result in a grade of “0” (zero) for that test or assignment. Late arrivals at announced tests will not be given any additional time to complete the test, nor will instructions or audio portions of the test be repeated.
MAKE-UP POLICY: Should you be unable to attend an announced test due to participation in an officially sanctioned UCF event or personal observance of a religious holiday, you must notify me at least one week in advance of that test to schedule an alternate time. For personal or family emergencies (e.g., funerals), you must notify me as early as possible. At a minimum, send an email message as soon as possible to inform me of your situation. In some cases, I will require documented proof of the reason for your absence. You may then be allowed to take a make-up test no later than 48 hours after the scheduled test or your return to campus. Make-up tests may be different from announced tests to ensure the integrity of the testing process.

TESTING AND GRADING: Your grade in this course will be determined by your performance in the following:

<table>
<thead>
<tr>
<th>Assignment / Test</th>
<th>Weighting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class Participation and Contribution</td>
<td>10%</td>
</tr>
<tr>
<td>Paper on Politics and Music</td>
<td>15%</td>
</tr>
<tr>
<td>Paper on Babbitt's &quot;Who cares if they listen?&quot;</td>
<td>15%</td>
</tr>
<tr>
<td>Paper / Presentation on a Living Composer</td>
<td>10%</td>
</tr>
<tr>
<td>Two Listening Quizzes (10% each)</td>
<td>20%</td>
</tr>
<tr>
<td>Major Research Paper</td>
<td>30%</td>
</tr>
</tbody>
</table>

Failure to complete any significant individual course assignment(s) will be considered failure to complete the course and will result in a grade of "F" for the course, regardless of the grade(s) on any other assignments in the semester.

The Class Participation and Contribution will include small reports and will also take note of your ability and willingness to contribute to class discussions.

The Paper on Politics and Music will be a formal paper on some interaction between music and politics in the 20th century.

The Paper on Babbitt's "Who cares if they listen?" will be a formal written response to an article on audiences and 20th-century music.

The Paper & Presentation on a Living Composer will be a small research project about a current (and younger) composer of serious art music that results in both oral and written reports.
The **Listening Quizzes** will be in-class written examinations testing your ability to identify musical styles since 1900.

The **Major Paper** will be a research paper of significant length, and the project will involve several stages that will use the standard research tools and techniques that you mastered in MUH 6916.

The following numeric equivalents apply to all grades (individual assignments & final course grade):

<table>
<thead>
<tr>
<th>Grade Range</th>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>100.00 – 92.00</td>
<td>A</td>
<td>Clearly Superior Work at the Graduate Level, Assignments meet all stated requirements, Strong writing that contains no or very few minor errors, Work submitted on or ahead of time.</td>
</tr>
<tr>
<td>91.99 - 90.00</td>
<td>A-</td>
<td>Completely Satisfactory Work at the Graduate Level, Assignments meet most stated requirements, Writing that contains minor errors that do not impede understanding, Work generally submitted on time.</td>
</tr>
<tr>
<td>89.99 - 88.00</td>
<td>B+</td>
<td>Marginally Satisfactory Work at the Graduate Level, Assignments usually meet most stated requirements, Writing that contains errors that begin to impede understanding, Work not always submitted on time.</td>
</tr>
<tr>
<td>87.99 - 82.00</td>
<td>B</td>
<td>Generally Unsatisfactory Work at the Graduate Level, Assignments do not meet most stated requirements, Writing that contains errors that significantly impede understanding, Work rarely submitted on time.</td>
</tr>
<tr>
<td>81.99 - 70.00</td>
<td>C-</td>
<td>Unsatisfactory Work at the Graduate Level, Assignments do not meet stated requirements, Writing with excessive errors, lacks organization and approaches incoherence, Work not submitted or frequently late.</td>
</tr>
</tbody>
</table>

**Questions about the grading or evaluation** of any test or other assignment must be raised at the time that item is returned to you. You may not argue for points based on your perception of the grading of a question vis-à-vis another student’s work. Only obvious clerical errors on my part will be corrected.

**Items turned in late** will be assessed a 10-point penalty for every 24 hours or fraction of a day that they are late. This penalty may be waived or lessened at my discretion, provided I am informed at least 24 hours in advance when you will not meet a deadline.
Final course averages are calculated to the nearest 1/100 of a point. In the case of a borderline final average, I reserve the right to award the next highest grade, based on class participation, preparation, attendance, and related factors.

No extra credit work or alternate assignments will be accepted in lieu of or in addition to the assignments and tests listed on this syllabus.

Due dates for all tests and graded assignments will be announced at least one week in advance.

The Final Examination period for MUH 5375 is scheduled for: Monday, 3 December 2018, at 4:00 - 6:50 pm. All graded materials are due by the end of that period.

RESERVE MATERIALS: As the semester progresses both optional and required supplementary items will be placed on reserve for reading or listening. You will be informed in class when such items go on reserve, and the course web page will include a list of all such items used in the term. Additionally, some assignments will require materials that are not on reserve. Students are advised to remember that other members of the class may need access to them, and to act accordingly.

CLASS PROCEDURES AND YOUR RESPONSIBILITIES: This course will follow a roughly chronological order using the Ross text as a general guide. You will read the text and listen to the relevant items before they are discussed in class (see the schedule on a separate web page). You should complete the reading and listening before the scheduled class meeting so that you may participate in discussions and ask relevant questions.

You should carry your textbook, relevant score(s), and notebook to all class meetings. You should take notes about any information presented in class, and you should feel free to ask questions at any time if something is not clear to you.

Following the class, you should re-read the relevant passages in the textbook and study the scores and recordings used in class.

As a matter of respect to others in the classroom, you are not to engage in conversations unrelated to the current activities of this course, use cell phones or other electronic devices (turn off such items before entering my classroom), or work on anything unrelated to MUH 5375 (assignments for other courses, newspapers, puzzles, etc.) during class time. Individuals engaged in such activities will be asked
once to cease. The second time they will be told to leave the classroom, and they will be marked absent for that day.

In preparing for each class meeting you should allot a minimum of 3 hours for every hour of a class meeting, which means at least 9 hours outside preparation per week. You may find it useful to form study groups so that you may help one another in your preparations for class and for tests. **You are not, however, allowed to collaborate on any graded assignments in this class unless you are specifically directed so.** (see "Academic Integrity" below)

---

**ACADEMIC INTEGRITY:** All graded work, *i.e.*, tests, in this class must be your work alone. You are never to collaborate with anyone on tests in this class, and you are not allowed to use your text, notes, or other aides of any kind when you are testing. Violators will be referred to the appropriate UCF authorities for prosecution (see the latest edition of *The Golden Rule* for more details).

**EMERGENCY PROCEDURES:** While emergencies on campus are rare, if one should arise during class, everyone needs to work together. Students should be aware of their surroundings and familiar with some basic safety and security concepts. In case of an emergency, dial 911 for assistance. Students should know the evacuation routes from this classroom and have a plan for finding safety in case of an emergency. A First-Aid Kit is located on the wall by the first-floor restrooms (Music Bldg), and a Defibulator is located on the wall by the first-floor restrooms (Theater Bldg).

**ACCOMMODATIONS FOR STUDENTS WITH SPECIAL NEEDS:** The University of Central Florida is committed to providing reasonable accommodations for all persons with special needs. This syllabus is available in alternate formats upon request. Students who need accommodations for their academic work must be registered with Student Accessibility Services, Ferrell Commons Room 185, phone (407) 823-2371, TTY/TDD only phone (407) 823-2116, before requesting accommodations from the professor (me).

**ACCOMMODATIONS FOR ACTIVE-DUTY MILITARY:** Students who are deployed active duty military and/or National Guard personnel and require accommodation should contact the instructor as soon as possible after the semester begins and/or after they receive notification of deployment to make related arrangements.

**NB.** This syllabus may be revised, if circumstances warrant. You will be notified formally if any changes are made.