



MUE 3353 General Music Literature & Techniques

Music - School of Performing Arts
2 Credit Hours

Instructor Information

- Instructor: Dr. Christine Lapka
- Office Location: PAC M 208
- Office Hours: Virtual Office Hours: M/W – 2:00-3:30; T/Th – 3:30-4:30; or by appointment, Christine.Lapka@ucf.edu
- Phone/Text: (309) 224-2472 Cell
- Digital Contact: Christine.Lapka@ucf.edu or Webcourses@UCF messaging

Course Information

- Term: Spring 2021
- Course Number & Section: MUE 3353.001
- Course Name: General Music Literature and Techniques
- Credit Hours: 2
- Class Meeting Days: Wednesday
- Class Meeting Time: 5:30-7@5
- Class Location: PAC M 150
- Course Modality: P, face-to-face

Enrollment Requirements

Course Prerequisite: MUE 2040 | Course Co-requisites (if applicable): None

Important

Contents of syllabus (e.g., dates, delivery method) are subject to change during the semester. It is the student's responsibility to monitor notifications and download all course materials from webcourses.

Academic Activity

As of Fall 2014, all faculty members are required to document students' academic activity at the beginning of each course. In order to document that you began this course, please complete the following **academic activity by the end of the first week of classes**, or as soon as possible after adding the course, but no later than 5:00pm on the first Friday of the semester. Failure to do so will result in a delay in the disbursement of your financial aid.

The academic activity is attendance and participation during the first week of class.

Course Description

Diverse literature and techniques for the general music classroom.

Course Purpose

Pre-service music teachers will become more reflective practitioners while they study and use research-based methods of instruction, feedback, and assessment. In addition, future teachers will practice the approaches of Kodály, Orff, Dalcroze, and Schmid. Students will memorize and accompany elementary music literature.

Course Materials and Resources

Required Materials/Resources

- No Book Required

Student Learning Outcomes

Demonstrate Knowledge and Understanding

- Identify research-based best practices for effective teaching and learning.
- Gain knowledge of various methods and approaches which may be employed in teaching music.
- Demonstrate knowledge of children's behavior patterns as they apply to music instruction in elementary schools
- Demonstrate and describe practical techniques for classroom management.
- Observe and reflect upon teaching and learning.

Demonstrate Application

- Utilize a variety of pedagogical approaches that assist music learning.
- Select materials and design plans to address the needs of K-6 learners.
- Observe, reflect, and critically analyze teaching/learning activities designed for the elementary school level
- Critically analyze and reflect on your own teaching experiences
- Provide reflective assessments for individual classroom micro-teaches
- Develop a beginning understanding of music elements (rhythm, melody, harmony, movement, form, expressive qualities, instrument playing) as it relates to the K-5 student to include a broad overview of scaffolding.
- Develop a basic understanding of the legal, ethical, and moral responsibilities of teachers.
- Utilize basic methods that ensure a more successful inclusion of ESE students

Complete All Assignments

Professionals have contracted duties. At this time, assignments are the contracted duties. With that in mind, you must turn in all assignments. Failure to complete an assignment is unprofessional and an automatic F. Microsoft Office is preferred. PDF is acceptable.

Activity Submissions

Course Activities

Assignments

All assignments are due on the assigned date (one extension will be granted). **Micro teaching assignments are due on time-no exceptions.**

In order to pass the class, you need to turn in all assignments. Failure to complete an assignment is unprofessional and an automatic F.

Participation..... Avoid negative points (attends all classes, active, engaged participation) Minus 20 points for each absence beyond 2

Weekly Homework 10 @ 10 Points each - 100 points

Accompaniment with vocals #1 and #2 (2 at 30 points) - 60 points

Kodály Micro Teach - 40 points

Dalcroze Micro Teach - 40 points

Orff Micro Teach - 40 points

Unit Lesson Plan - 30 points

Final Written Exam - 40 points

TOTAL 350 points

Activity Submissions

Students will submit assignments on Webcourses. See the Assignment tab to view specific assignments and due dates.

This course will follow a strict timeline unless you communicate with Dr. Lapka in advance of the due date. At that time, we will find mutually agreeable due dates for assignments.

Assignments are due on time with one extension.

- If you are falling behind, you may request 1 extension-communicate with Dr. Lapka in advance of the due date and time.
- Again, professionals communicate.

Attendance/Participation

Our class is an open invitation to think and dialogue with others on topics of importance to music educators. Arrive to class prepared and willing to contribute your ideas and opinions to the discussion. Professional behavior is expected.

Attending class is required. You may miss two classes for illness/emergency. Each additional absence will result in a final semester participation grade *being lowered by 20 points for each absence*. I will only excuse two classes for illness/emergency. I will excuse additional university absences if you provide evidence that you contacted the professor to inform them that they are asking you to miss a required class that only meets one time each week or you have the required form.

The Undergraduate Catalog states, “Reasons for acceptable absences may include illness, serious family emergencies, special curricular requirements (e.g., judging trips, field trips, professional conferences), military obligations, severe weather conditions, and religious holidays.”

I will excuse additional university absences if you provide evidence that you contacted the professor to inform them that they are asking you to miss a required class that only meets two times each week or you have the required form.

Three tardies equal one absence. In cases where extended absences may be required (severe injury, grave emergencies, COVID), please contact me so that we can make arrangements.

If you miss a course meeting, it is your responsibility to watch the video of the discussion, complete all work, and ask for assistance from Dr. Lapka. I will try to help you stay up to date.

When we move to Remote Instruction:

Because of the need to social distance after break, this course will use Zoom for some synchronous (“real time”) class meetings. Meeting dates and times will be scheduled through Webcourses@UCF and should appear on your calendar. However, should the university require emergency procedures, we may go to Zoom at any time. Again, class times will remain the same, we will just be on Zoom.

- You must participate with video and audio.
- You are expected to fully participate in class by taking notes and being fully attentive. Therefore, you should not be driving a car, completing housework, practicing an instrument, working, or engaging in anything other than class activities. You will be

considered absent if you are not fully engaged in class, as if we were sitting in a room together.

- If you are unable to find an appropriate space for class, please contact me and I will find a space for you on campus.
- If you have something to share in the chat, please share it with the entire group. Share with a partner, only when directed.

Please take the time to familiarize yourself with Zoom by visiting the [UCF Zoom Guides](https://cdl.ucf.edu/support/webcourses/zoom/) at <<https://cdl.ucf.edu/support/webcourses/zoom/>>. You may choose to use Zoom on your mobile device (phone or tablet).

Things to Know About Zoom:

- You must sign in to my Zoom session using your UCF NID and password.
- The Zoom sessions are recorded.
- Improper classroom behavior is not tolerated within Zoom sessions and may result in a referral to the Office of Student Conduct.
- You can contact [Webcourses@UCF Support](mailto:Webcourses@UCF.Support) at <<https://cdl.ucf.edu/support/webcourses/>> if you have any technical issues accessing Zoom.

Electronic Devices

You are responsible for your own learning, but you also contribute to the learning experiences of those around you. Please be considerate of others. Any use of computers, cellphones, electronic tablets, or other digital devices during class should support our course objectives. If you are unsure what this means, please contact me.

Religious Observances

Students must notify their instructor in advance if they intend to miss class for a religious observance. For more information, see the UCF policy at <https://regulations.ucf.edu/chapter5/documents/5.020ReligiousObservancesFINALJan19.pdf>

Make-up Exams and Assignments

Per university policy, you are allowed to submit make-up work (or an equivalent, alternate assignment) for authorized university-sponsored activities, religious observances, or legal obligations (such as jury duty). If this participation conflicts with your course assignments, I will offer a reasonable opportunity for you to complete missed assignments and/or exams. The make-up assignment and grading scale will be equivalent to the missed assignment and its grading scale. In the case of an authorized university activity, it is your responsibility to show me a signed copy of the Program Verification Form for which you will be absent, prior to the class in which the absence occurs. In any of these cases, please contact me ahead of time to notify me of upcoming needs.

Assessment and Grading Procedures

C or higher is needed for students taking this course as part of their required BME track.

The weight distribution for graded activities (i.e. assignments, exam, portfolio, final exam) is available in the Grades tab.

Remember, you are expected to complete all assignments. See previous section in this syllabus.

Letter Grade	Points
A 93% and higher	325 – 350 points
A- 90-92.9%	315 – 324 points
B+ 87-89.9%	304 – 314 points
B 83-86.9%	290 – 303 points
B- 80-82.9%	280 – 289 points
C+ 77-79.9%	269 – 279 points
C 73- 76.9%	255 – 268 points
C- 70-72.9%	245 – 254 points
D+ 67-69.9%	234 – 244 points
D 63-66.9%	220 – 233 points
D- 60-62.9%	210 – 219 points
F 59.9% and below	209 and below

Consult the latest Undergraduate or Graduate [catalog](#) for regulations and procedures regarding grading such as Incomplete grades, grade changes, and grade forgiveness.

Course Schedule [See end of syllabus](#)

Turn it in

Turnitin.com In this course we will utilize turnitin.com, an automated system which instructors can use to quickly and easily compare each student's assignment with billions of web sites, as well as an enormous database of student papers that grows with each submission. Accordingly, you will be expected to submit assignments through the Canvas Assignment Tool in electronic format. After the assignment is processed, as an instructor I receive a report from turnitin.com that states if and how another author's work was used in the assignment. For a more detailed look at this process, visit <http://www.turnitin.com>.

UCF Creed

Integrity

I will practice and defend academic and personal honesty.

Scholarship

I will cherish and honor learning as a fundamental purpose of my membership in the UCF community.

Community

I will promote an open and supportive campus environment by respecting the rights and contributions of every individual.

Creativity

I will use my talents to enrich the human experience.

Excellence

I will strive toward the highest standards of performance in any endeavor I undertake.

University Services and Resources

Academic Services and Resources

A list of available academic support and learning services is available at [UCF Student Services](#). Click on "Academic Support and Learning Services" on the right-hand side to filter.

Non-Academic Services and Resources

A list of non-academic support and services is also available at [UCF Student Services](#). Click on "Support" on the right-hand side to filter.

If you are a UCF Online student, please consult the [UCF Online Student Guidelines](#) for more information about your access to non-academic services.

Policy Statements

[COVID-19](#)

To protect members of our community, [everyone is required to wear a facial covering](#) inside all common spaces including classrooms. Students who choose not to wear facial coverings will be asked to leave the classroom by the instructor. If they refuse to leave the classroom or put on a facial covering, they may be considered disruptive (please see the [Golden Rule](#) for student behavior expectations). Faculty have the right to cancel class if the safety and well-being of class members are in jeopardy. Students will be responsible for the material that would have been covered in class as provided by the instructor.

Depending on the course of the pandemic during the semester, the university may make changes to the way classes are offered. If that happens, please look for announcements or messages in Webcourses@UCF or Knights email about changes specific to this course.

COVID-19 and Illness Notification

Students who believe they may have a COVID-19 diagnosis should contact UCF Student Health Services (407-823-2509) so proper contact tracing procedures can take place.

Students should not come to campus if they are ill, are experiencing any symptoms of COVID-19, have tested positive for COVID, or if anyone living in their residence has tested positive or is sick with COVID-19 symptoms. CDC guidance for COVID-19 symptoms is located here: (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>)

Students should contact their instructor(s) as soon as possible if they miss class for any illness reason to discuss reasonable adjustments that might need to be made. When possible, students should contact their instructor(s) before missing class.

If the instructor falls ill during the semester, there may be changes to this course, including having a backup instructor take over the course. Please look for announcements or mail in Webcourses@UCF or Knights email for any alterations to this course.

Accommodations may need to be added or adjusted should this course shift from an on-campus to a remote format. Students registered with Student Accessibility Services should speak with their instructor and should contact sas@ucf.edu to discuss specific accommodations for this or other courses.

Academic Integrity

Students should familiarize themselves with UCF's [Rules of Conduct](#). According to Section 1, "Academic Misconduct," students are prohibited from engaging in:

- *Unauthorized assistance:* Using or attempting to use unauthorized materials, information or study aids in any academic exercise unless specifically authorized by the instructor of record. The unauthorized possession of examination or course-related material also constitutes cheating.
- *Communication to another through written, visual, electronic, or oral means:* The presentation of material which has not been studied or learned, but rather was obtained through someone else's efforts and used as part of an examination, course assignment, or project.
- *Commercial Use of Academic Material:* Selling of course material to another person, student, and/or uploading course material to a third-party vendor without authorization or without the express written permission of the university and the instructor. Course materials include but are not limited to class notes, Instructor's PowerPoints, course syllabi, tests, quizzes, labs, instruction sheets, homework, study guides, handouts, etc.
- *Falsifying or misrepresenting* the student's own academic work.

- *Plagiarism*: Using or appropriating another’s work without any indication of the source, thereby attempting to convey the impression that such work is the student’s own.
- *Multiple Submissions*: Submitting the same academic work for credit more than once without the express written permission of the instructor.
- *Helping another violate academic behavior standards*.

For more information about Academic Integrity, students may consult [The Center for Academic Integrity](#).

For more information about plagiarism and misuse of sources, see “[Defining and Avoiding Plagiarism: The WPA Statement on Best Practices](#)”.

Responses to Academic Dishonesty, Plagiarism, or Cheating

Students should also familiarize themselves with the procedures for academic misconduct in UCF’s student handbook, [The Golden Rule](#). UCF faculty members have a responsibility for students’ education and the value of a UCF degree, and so seek to prevent unethical behavior and when necessary respond to academic misconduct. Penalties can include a failing grade in an assignment or in the course, suspension or expulsion from the university, and/or a "Z Designation" on a student’s official transcript indicating academic dishonesty, where the final grade for this course will be preceded by the letter Z. For more information about the Z Designation, see <http://goldenrule.sdes.ucf.edu/zgrade>.

Course Accessibility Statement

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. This syllabus is available in alternate formats upon request. Students with disabilities who need specific access in this course, such as accommodations, should contact the professor as soon as possible to discuss various access options. Students should also connect with [Student Accessibility Services](#) (Ferrell Commons, 7F, Room 185, sas@ucf.edu, phone (407) 823-2371). Through Student Accessibility Services, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential access and accommodations that might be reasonable.

Campus Safety Statement

Fully online course sections (W, V)

Though most emergency situations are primarily relevant to courses that meet in person, such incidents can also impact online students, either when they are on or near campus to participate in other courses or activities or when their course work is affected by off-campus emergencies. The following policies apply to courses in online modalities.

- To stay informed about emergency situations, students can sign up to receive UCF text alerts by going to <https://my.ucf.edu> and logging in. Click on “Student Self Service” located on the left side of the screen in the toolbar, scroll down to the blue “Personal

Information” heading on the Student Center screen, click on “UCF Alert”, fill out the information, including e-mail address, cell phone number, and cell phone provider, click “Apply” to save the changes, and then click “OK.”

- Students with special needs related to emergency situations should speak with their instructors outside of class.

Sections with face-to-face components (M, RA, RV)

Emergencies on campus are rare, but if one should arise during class, everyone needs to work together. Students should be aware of their surroundings and familiar with some basic safety and security concepts.

- In case of an emergency, dial 911 for assistance.
- Every UCF classroom contains an emergency procedure guide posted on a wall near the door. Students should make a note of the guide’s physical location and review the online version at http://emergency.ucf.edu/emergency_guide.html.
- Students should know the evacuation routes from each of their classrooms and have a plan for finding safety in case of an emergency.
- If there is a medical emergency during class, students may need to access a first-aid kit or AED (Automated External Defibrillator). To learn where those are located, see the [AED Locations Page](#).
- To stay informed about emergency situations, students can sign up to receive UCF text alerts by going to <https://my.ucf.edu> and logging in. Click on “Student Self Service” located on the left side of the screen in the toolbar, scroll down to the blue “Personal Information” heading on the Student Center screen, click on “UCF Alert”, fill out the information, including e-mail address, cell phone number, and cell phone provider, click “Apply” to save the changes, and then click “OK.”
- Students with special needs related to emergency situations should speak with their instructors outside of class.
- To learn about how to manage an active-shooter situation on campus or elsewhere, consider viewing this video [You CAN Survive an Active Shooter](#)

Deployed Active Duty Military Students

Students who are deployed active duty military and/or National Guard personnel and require accommodation should contact their instructors as soon as possible after the semester begins and/or after they receive notification of deployment to make related arrangements.

Copyright

This course may contain copyright protected materials such as audio or video clips, images, text materials, etc. These items are being used with regard to the Fair Use doctrine in order to enhance the learning environment. Please do not copy, duplicate, download or distribute these items. The use of these materials is strictly reserved for this online classroom environment and your use only. All copyright materials are credited to the copyright holder.

Third-Party Software and FERPA

During this course you might have the opportunity to use public online services and/or software applications sometimes called third-party software such as a blog or wiki. While some of these could be required assignments, you need not make any personally identifying information on a public site. Do not post or provide any private information about yourself or your classmates. Where appropriate you may use a pseudonym or nickname. Some written assignments posted publicly may require personal reflection/comments, but the assignments will not require you to disclose any personally identity-sensitive information. If you have any concerns about this, please contact your instructor.

MUE 3353
Course Outline and Schedule
Spring 2021
Subject to change with advance notification

Week 1
Jan. 13

Assignments: No Weekly Assignment-Attend the Conference

Class on Wednesday: Hello
Kodály
Syllabus
Prepare, Make Conscious, Reinforce, Assess

Week 2
Jan. 20

Assignments: Week 2 Assignment Due, Sunday, Jan. 24, 11:59 PM (Assignment #1)
Prepare Kodály Micro Teach for next week

Class on Wednesday: Conference recap
The Acorn Mystery
Experience teaching a new singing note
Assign Kodály Micro Teach
Experience-leading students as they sightread

Week 3
Jan. 27

Assignments: Week 3 Assignment Due, Sunday, Jan. 31, 11:59 PM (Assignment #2)
Accompaniment Assignment #1 Due, Thursday, Feb 25
Kodály Micro Teach on Wednesday

Class on Wednesday:
Required Attendance-Present your Kodály Micro Teach
About Accompaniment Assignments

Week 4
Feb. 3

Assignments: Week 4 Assignment Due, Sunday, Feb. 7, 11:59 PM (Assignment #3)
Accompaniment Assignment #1 Due, Thursday, Feb 25

Class on Wednesday: Dalcroze Euriythmics

Week 5
Feb. 10

Assignments: Week 5 Assignment Due, Sunday, Feb. 14, 11:59 PM (Assignment #4)
Accompaniment Assignment #1 Due, Thursday, Feb 25
Prepare Dalcroze Euriythmics Micro Teach

Class on Wednesday: Dalcroze Euriythmics & Assign Dalcroze Euriythmics Micro
Teach

Week 6
Feb. 17

Assignments: Week 6 Assignment Due, Sunday, Feb. 21, 11:59 PM (Assignment #5)
Accompaniment Assignment #1 Due, Thursday, Feb 25
Dalcroze Eurhythmics Micro Teach on Wednesday

Class on Wednesday: Required Attendance-Present Dalcroze Eurhythmics Micro Teach

Week 7
Feb. 24

Assignments: Week 7 Assignment Due, Sunday, Feb 28, 11:59 PM (Assignment #6)
Accompaniment Assignment #1 Due, Thursday, Feb 25

Class on Wednesday: Orff

Week 8
March 3

Assignments: Week 8 Assignment Due, Sunday, March 7, 11:59 PM (Assignment #7)
Prepare Orff Micro Teach for next week

Class on Wednesday: Orff & Assign Orff Micro Teach
Orff Improvisation

Week 9
March
10

Assignments: Week 9 Assignment Due, Sunday, March 21, 11:59 PM (Assignment #8)

Accompaniment Assignment #2 Due, Thursday, April 15
Orff Micro Teach on Wednesday

Class on Wednesday: Required Attendance-Present Orff Micro Teach

Week 10
March
17

Assignments: Week 10 Assignment Due, Sunday, March 28, 11:59 PM (Assignment #9)
Accompaniment Assignment #2 Due, Thursday, April 15

Class on Wednesday: Write a Unit Lesson plan meter
Writing a Unit Lesson Plan (begin with the Prepare Step)
Unit Lesson Plan

Week 11
March 24

Assignments: Unit Lesson Plan due April 9
FYI No Weekly Reading Assignment
Accompaniment Assignment #2 Due, Thursday, April 22

Class on Wednesday: Questions about the Unit Lesson Plans and Orff Improvisation

Sunday, Turn in Lesson Plan #1

Week 12
March 31

Assignments: Week 12 Assignment Due, Sunday, April 4, 11:59 PM (Assignment #10-
last of weekly)

Accompaniment Assignment #2 Due, Thursday, April 22

Class on Wednesday: Lesson Plan Feedback
Harmony Experiences

Week 13
April 7

Assignments: Unit Lesson Plan due Friday, April 9
And/Or work on **Accompaniment Assignment #2 Due, Thursday, April 22**

Class on Wednesday: Orff Improvisation World Music Drumming

Friday, **Turn in Unit Lesson Plan before you go on Spring Break**

April 12-16 *Spring Break*

Week 14
April 21

Assignments: Accompaniment Assignment #2 Due, Thursday, April 22
Final Exam

Class on Wednesday: Last Class Recap and Review for Final

Thursday, **Turn in Accompaniment Assignment #2**

Week 15
April 28

Final Exam, Wednesday, April 28, 2021
Due at 7:00 p.