



Fall 2019

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| <b>Flute portion:</b> Dr. Nora Lee Garcia | Clarinet portion: Mr. Erik Cole |
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### **REQUIRED TEXT:**

West, Charles: Woodwinds Methods. Meredith Music Publications, Delray Beach, Florida, 2015

### **REQUIRED MATERIALS:**

For the clarinet unit, students must have at least 2 playable clarinet reeds at all times; Rico brand reeds with a strength of 2 ½ are recommended.

Instruments are provided without charge. Keep them secure and maintain them in the best possible condition. Other materials may be provided for you to use during the course and return in good condition at the end. Report any problems with the instruments to the instructors at once.

The semester will be divided into 2 units, approximately equal in length. For the playing units, half of the semester will be devoted to the flute, and half to the clarinet.

### **OBJECTIVES**

This course is designed to help train the music education major to learn the basics of clarinet and flute pedagogy and playing. The performance and teaching of skills such as embouchure, posture, holding position, hand position, tuning, articulation, tone production, technical skills, reed selection and adjustment, alternate fingerings, and selection and care of instruments will be included.

In addition, students will demonstrate knowledge of basic performance technique of the flute, learn about the flute family, piccolo, alto flute and bass flute, and develop skills of observation (aural and visual) as a means of assessing yours and others performance skills and identifying and implanting prescriptive strategies

### **CLARINET UNIT REQUIREMENTS**

Students are expected to PRACTICE regularly outside of class to take advantage of the instruction and to attain proficiency. The clarinet unit (approximately half of the semester) will include two playing quizzes and two written tests. Test material will come from the textbook, class discussion and handouts. The playing tests will be graded on correct execution, as well as demonstration of proper playing fundamentals, including posture, embouchure, holding position, and acceptable beginning tone.

The lecture material and text readings will cover the playing and teaching of the clarinet. Two written tests will be based on material in the text readings and lectures. Study of each instrument will include acoustic fundamentals, family members, parts and assembly, posture, holding position, hand position, embouchure, intonation, tone, tonguing, vibrato, technique problems, equipment (including reeds and mouthpieces), instrument care, study material and reference material. Technical information about the instruments and teaching strategies will be included.

### **FLUTE SECTION REQUIREMENTS**

Students are expected to PRACTICE regularly outside of class to be able to gain stamina and strength. The flute unit (approximately half of the semester) will include two playing quizzes and two written tests. Test material will come from the textbook, class discussion and handouts. The playing tests will be graded on correct execution, as well as demonstration of proper playing fundamentals, including posture, embouchure, holding position, and acceptable beginning tone.

The lecture material and text readings will cover the playing and teaching of the flute. Two written tests will be based on material in

the text readings and lectures. Study of each instrument will include acoustic fundamentals, family members, parts and assembly, posture, holding position, hand position, embouchure, intonation, tone, tonguing, vibrato, technique problems, instrument care, study material and reference material. Technical information about the instruments and teaching strategies will be included.

### **ATTENDANCE**

Because of the experiential nature of this course, attendance is very important for your progress. Attendance is required, with an allowance of only one unexcused absence. If a student misses class for the reason of illness, approved university activity, death in the family, or other emergency, please notify the instructor (preferably BEFORE the missed class, but no later than 24 hours after the class). More than one unexcused absence will result in a grade penalty.

### **Grading Plan**

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| 4 playing quizzes (2 for each instrument) | 40% |
| 4 written tests (2 for each instrument)   | 40% |
| Attendance                                | 20% |

Letter grades for this course will be assigned on a strict percentage basis, with 90-100% as an A, 80-89% as a B, 70-79% as a C, 60-69% as a D, and below 60% as an F. The clarinet unit will count for 50% of the grade.

Except for the grading policy, information contained in this Course Syllabus is subject to change with advance notice as deemed appropriate by the instructors.

### **Attendance:**

**Attendance is expected. Your final grade will be lowered one whole letter for each absence after two.**

You may be required to complete a web search assignment as a make-up for an unexcused absence.

## **Additional Policies**

### **Recording Academic Activity:**

All faculty members are required to document students' academic activity at the beginning of each course. In order to document that you began this course, please complete the following academic activity by the end of the first week of classes, or as soon as possible after adding the course, but no later than August 30. Failure to do so will result in a delay in the disbursement of your financial aid.

### **Academic Integrity**

The Center for Academic Integrity (CAI) defines academic integrity as a commitment, even in the face of adversity, to five fundamental values: honesty, trust, fairness, respect, and responsibility. From these values flow principles of behavior that enable academic communities to translate ideals into action.

<http://www.academicintegrity.org/ica/assets/FVProject.pdf>

### **UCF Creed:**

Integrity, scholarship, community, creativity, and excellence are the core values that guide our conduct, performance, and decisions.

1. Integrity: I will practice and defend academic and personal honesty.
2. Scholarship: I will cherish and honor learning as a fundamental purpose of my membership in the UCF community.
3. Community: I will promote an open and supportive campus environment by respecting the rights and contributions of every individual.
4. Creativity: I will use my talents to enrich the human experience.
5. Excellence: I will strive toward the highest standards of performance in any endeavor I undertake.

### **Plagiarism**

In an instructional setting, plagiarism occurs when a writer deliberately uses someone else's language, ideas, or other

original (not common-knowledge) material without acknowledging its source. This definition applies to texts published in print or on-line, to manuscripts, and to the work of other student writers.

**Misuse of Sources:**

A student who attempts (even if clumsily) to identify and credit his or her source, but who misuses a specific citation format or incorrectly uses quotation marks or other forms of identifying material taken from other sources, has not plagiarized. Instead, such a student should be considered to have failed to cite and document sources appropriately.

**Responses to Academic Dishonesty, Plagiarism, or Cheating:**

UCF faculty members have a responsibility for your education and the value of a UCF degree, and so seek to prevent unethical behavior and when necessary respond to infringements of academic integrity. Penalties can include a failing grade in an assignment or in the course, suspension or expulsion from the university, and/or a "Z Designation" on a student's official transcript indicating academic dishonesty, where the final grade for this course will be preceded by the letter Z. For more information about the Z Designation, see <http://goldenrule.sdes.ucf.edu/zgrade>.

For more information about UCF's Rules of Conduct, see <http://www.osc.sdes.ucf.edu/>.

**Unauthorized Use of Class Materials:**

There are many fraudulent websites claiming to offer study aids to students but are actually cheat sites. They encourage students to upload course materials, such as test questions, individual assignments, and examples of graded material. Such materials are the intellectual property of instructors, the university, or publishers and may not be distributed without prior authorization. Students who engage in such activity are in violation of academic conduct standards and may face penalties.

### **Unauthorized Use of Class Notes:**

Third parties may be selling class notes from this class without my authorization. Please be aware that such class materials may contain errors, which could affect your performance or grade. Use these materials at your own risk.

### **In-Class Recording Policy**

Outside of the note taking and recording services offered by Student Accessibility Services, the creation of an audio or video recording of all or part of a class for personal use is allowed *only* with the advance and explicit written consent of the instructor. Such recordings are only acceptable in the context of personal, private studying and note taking and are not authorized to be shared with *anyone* without the separate written approval of the instructor.

### **Course Accessibility Statement:**

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. This syllabus is available in alternate formats upon request. Students with disabilities who need specific access in this course, such as accommodations, should contact the professor as soon as possible to discuss various access options. Students should also connect with [Student Accessibility Services](#) (Ferrell Commons, 7F, Room 185, [sas@ucf.edu](mailto:sas@ucf.edu), phone (407) 823-2371). Through Student Accessibility Services, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential access and accommodations that might be reasonable.

### **Campus Safety Statement:**

Emergencies on campus are rare, but if one should arise in our class, we will all need to work together. Everyone should be aware of the surroundings and familiar with some basic safety and security concepts.

- In case of an emergency, dial 911 for assistance.
- Every UCF classroom contains an emergency procedure guide posted on a wall near the door. Please make a note of the guide's physical location and consider reviewing the

online version at

[http://emergency.ucf.edu/emergency\\_guide.html](http://emergency.ucf.edu/emergency_guide.html).

- Familiarize yourself with evacuation routes from each of your classrooms and have a plan for finding safety in case of an emergency. (Insert class-specific details if appropriate)
- If there is a medical emergency during class, we may need to access a first aid kit or AED (Automated External Defibrillator). To learn where those items are located in this building, see <http://www.ehs.ucf.edu/AEDlocations-UCF> (click on link from menu on left). (insert class specific information if appropriate)
- To stay informed about emergency situations, sign up to receive UCF text alerts by going to [my.ucf.edu](http://my.ucf.edu) and logging in. Click on “Student Self Service” located on the left side of the screen in the tool bar, scroll down to the blue “Personal Information” heading on your Student Center screen, click on “UCF Alert”, fill out the information, including your e-mail address, cell phone number, and cell phone provider, click “Apply” to save the changes, and then click “OK.”
- If you have a special need related to emergency situations, please speak with me during office hours.
- Consider viewing this video (<https://youtu.be/NIKYajEx4pk>) about how to manage an active shooter situation on campus or elsewhere.

### **Deployed Active Duty Military Students:**

If you are a deployed active duty military student and feel that you may need a special accommodation due to that unique status, please contact your instructor to discuss your circumstances.