



UCF Foundation, Inc.

IN-KIND GIFT FORM

Name: _____
 Company (if applicable): _____
 Address: _____
 Telephone: (____) _____ Ext. _____ (circle one: work / home)

GIFT INFORMATION: Date received at site ____ / ____ / ____ Valued by Donor at \$ _____
 (Note: If the value of the gift is \$5,000 or more, the Donor should be advised to obtain an appraisal and attach a copy herewith.)

Description of In-Kind Gift: _____

UCF department receiving gift: _____

_____ Donor/Contact <i>(or attach letter in lieu of signature)</i>	_____ Signature	_____ Title/Relationship <i>(if Contact Person)</i>	_____ Date
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Approval for environmental safety. (Examples: equipment, chemicals, etc.)

_____ James E. Uhlir	_____ Signature	_____ Director, Environmental Health & Safety University of Central Florida	_____ Date
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Approval for equipment requiring maintenance.

_____ William F. Merck, II	_____ Signature	_____ Vice President, Administration & Finance University of Central Florida	_____ Date
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Approval for computer, telecommunication, data processing, or other resources pertaining to information technologies.

_____ Joel L. Hartman	_____ Signature	_____ Vice Provost, Information Technologies & Resources University of Central Florida	_____ Date
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_____ Department Chairperson	_____ Signature	_____ Print Name of Department	_____ Date
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_____ Dean or Director	_____ Signature	_____ Print Name of College/Institution/Branch Campus	_____ Date
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_____ Development Officer	_____ Signature	_____ Print Name of Development Officer	_____ Date
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Acceptance of In-Kind Gift:

_____ Robert J. Holmes, Jr.	_____ Signature	_____ Chief Executive Officer University of Central Florida Foundation, Inc.	_____ Date
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For UCF Foundation Office Use Only:

- Tax deductible, generate acknowledgement. *(goods)*
- For recognition purpose only, thank you letter only. *(services)*

Revised 3/22/01

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