

## Instructor Contact

<b>Instructor</b>	<b>Rita De Luca Guerriero</b>
Office	<b>CHN 506A</b>
Office Hours	<b>Monday 11:30am-12:20pm</b> <b>Tuesday 12:00pm- 3:00pm</b> <b>Wednesday 11:30am-12:20pm</b>
E-mail	<b>rita.delucaguerriero@ucf.edu</b>

## Course Information

<b>Course Name</b>	<b>Intermediate Spanish Language and Civilization I</b>
Course ID & Section	<b>SPN 2200C-0M02</b>
Credit Hours	<b>3</b>
Semester/Year	<b>Spring 2017</b>
Location and Meeting Time	<b>MoWe 1:30pm-2:20pm</b> <b>BA1 0225</b>

## Course Description (Catalog)

Development of language skills and cultural knowledge at the intermediate level.

## Prerequisite

SPN 1121 or equivalent.

(This is the **THIRD SEMESTER** of college-level Spanish, involving advanced communicative functions and grammatical structures. Please ensure you have the proper prerequisites for this course.)

## Course Objectives

In this course, students will:

- Talk about interpersonal and familial relationships
- Analyze the importance of Hispanic culture in the United States

- Create brief narrations on past events and actions
- Make predictions about the future

## Course Goals & Outcomes

The proficiency outcome of SPN 2200 is that, upon successful completion of the course, students will communicate in Spanish at the Intermediate Mid level, based on ACTFL's (American Council on the Teaching of Foreign Languages) Proficiency Guidelines. Students at this level are able to:

- participate in conversations, make short presentations and write short compositions on a number of familiar topics using connected sentences
- handle short social interactions in everyday situations by asking and answering a variety of questions
- understand the main idea of texts, conversations, and presentations on a variety of topics related to everyday life, personal interests, and academic topics
- demonstrate an understanding of relevant practices, perspectives, and products of the target culture

## Required Texts

*Imagina: español sin barreras*, 3<sup>rd</sup> ed. José A. Blanco and C. Cecilia Tocaimaza-Hatch. Vista Higher Learning, 2015.

Access to VHL Central Supersite Plus with WebSam

## Materials / Supplies and Tech Requirements

- A reliable computer capable of supporting Webcourses and VHL Central Supersite
- Speakers or headphones
- A microphone (built-in or external)
- A webcam
- A dependable Internet Service Provider (ISP) with high-speed internet access
- You Tube Account
- Photo Story and/or iMovie for Presentations

## Recommended and Approved Resources

- A Spanish/English dictionary
- [Wordreference \(Links to an external site.\)](#)
- [StudySpanish \(Links to an external site.\)](#)

## Course Requirements / Attendance / Participation

You should expect to spend 15-20 hours per week on Spanish coursework. This time includes online instruction, vocabulary review, grammar tutorials, practice activities, graded homework assignments, graded virtual chats activities, webcam presentations, online discussions, graded quizzes, and exams.

Attendance is required at all class meetings. However, the instructor understands that on occasion, it may be necessary for students to be absent. Students are permitted two absences for any reason whatsoever. For each absence after the two permitted absences, 2% points will be deducted from the final grade, up to a maximum of 10% of the final grade.

Your participation will be evaluated according to the quantity and quality of on-task collaboration in the target language (Spanish).

Students are responsible for contacting another classmate regarding missed material in the event of an absence.

As of Fall 2014, all faculty are required to document students' academic activity at the beginning of each course. In order to document that you began this course, please complete the Syllabus Quiz (See below) by the end of the first week of classes or as soon as possible after adding the course, but no later than August 26 before 5:00 pm. Failure to do so may result in a delay in the disbursement of your financial aid.

## **Online Communication**

Since Webcourses email is the most direct and frequent line of communication between you and the instructor, you are encouraged to be thoughtful and courteous in your communication as well as to be diligent about checking and responding to emails. Your instructor will make every effort to respond to your messages and help requests, at the latest, within 48 hours Monday through Friday, but most likely it will be sooner.

Assignment information will be posted in a number of places, so it is important to check all of the following on a daily basis: Webcourses Inbox, the Announcements section of Webcourses, the Modules section of Webcourses, the Calendar in Webcourses, the Calendar in VHL Central Supersite.

## **Assignment Submission/Missed Assignments/Make-Ups**

Assignments and assessments will be due in Webcourses or the VHL Central Supersite based on Eastern Standard Time.

There are no permitted make-ups for missed assignments. VHL Central Supersite activities will incur a 10% penalty per day late automatically deducted, up to a maximum of 100% deduction.

Only in rare occasions and for extenuating circumstances (religious holidays, hospitalization, court attendance, military service, or death in immediate family) will assignments be accepted late. Final Exam will not be administered early or accepted late under any circumstances.

## Evaluation and Grading

Letter Grade	Percentage
A	90 – 100 points
B	80 – 89.99 points
C	70 – 79.99 points
D	60 – 69.99 points
F	0- 59.99 points

Assignments	Percentage
VHL Central Activities	25%
Attendance / Participation	10%
Syllabus, Lesson Quizzes & Impromptu Speaking	15%
Writing Activities	10%
Presentations	10%
Oral Interview	10%
Final Exam	20%
<b>Total</b>	<b>100%</b>

## Final Grades

It is the student's responsibility to keep track of assignments and calculate grades throughout the semester based on the grades posted in Webcourses.

Please note that final grades will NOT be rounded up. That means, for example, a percentage grade earned between 89.01 and 89.99 will be reported as an overall letter grade of B.

## Supersite Online Activities (VHL Central)

VHL Central Supersite is one of the two learning management systems you will use in this course. The activities assigned in the Supersite and vText are listed in the Calendar tab under "Assignment Calendar" within the Supersite, and they will be due on Wednesdays and Fridays. The activities assigned represent extensive practice and assessment in listening, reading, writing, and speaking that will assist students to internalize the language. These activities are graded and averaged as part of the overall grade. Homework will need to be completed by the dates that appear on the Supersite calendar. For all practice activities in VHL Central, you will have 5

attempts and the highest score on the attempts will be averaged into your activities grade. Late homework is accepted with a penalty of 10% reduction for each day it is late. Submissions after 9 days from the due date will result in zeros. As with any website, you might experience tech issues with the Supersite. Make sure you report tech issues to the Vista Supersite tech support.

## **Quizzes and Impromptu Speaking**

You will complete a number of quizzes and impromptu speaking online in Webcourses. The syllabus quiz grade will also be averaged into these quiz grades.

You will complete three short speaking activities throughout the course, on topics related to the chapter content. These speaking assessments will be spontaneous. Your participation in class discussions and conversational practice outside the classroom are the best preparation for these evaluations. You will be graded on your ability to communicate your intended meaning as well as your use of vocabulary and grammar learned in the course.

## **ProctorHub**

Proctor Hub is a UCF test monitoring system that utilizes a webcam to monitor test-taking activity during online testing. Videos are only accessible to your instructor and are stored in a secure environment. If you do not have a webcam, there are computers with webcams in the UCF library, or you can visit the [LibTech](#) desk at the library to check out one. LibTech can also direct you to a computer in the library with a webcam. Please note that these computers cannot be reserved ahead of time. It is your responsibility to ensure that you will have access to a computer with a webcam and know how to log into and use ProctorHub, prior to the time that the tests start. Currently, Proctor Hub is not yet compatible with Apple iOS (iPhone, iPod Touch, iPad) or Android smartphones. For more information, visit [ProctorHub](#).

## **Writing Activities and Presentations**

The writing activities and presentations in this course are designed to help you create a sample portfolio related to study abroad in a Spanish-speaking country. That is, you will research information related to a potential study abroad experience and create presentations and documents related to that experience. You will find these writing activities in the Modules in Webcourses under writing activities.

You will be graded on your ability to communicate meaning in written Spanish, on your use of vocabulary and communicative functions learned in the course and appropriate to the intermediate level.

The use of electronic translators or unauthorized human assistance (a Spanish-speaking friend, for example) is strictly forbidden. Any indication that you have used a translator or unauthorized human assistance will result in a failing grade for the assignment. Follow carefully the steps and instructions provided for the writing activities.

You will complete three presentations, which consist of audio-video recordings of yourself speaking in Spanish or narrated slideshow presentations. (Go to the Start Here and find the instructions in Additional Tools on how to create a Photo Story or iMovie and then upload your presentation in Youtube). These presentations will be completed in Webcourses. The purpose of the presentations is to assess your ability to communicate orally in Spanish in the presentational mode.

## **Oral Interview**

You will complete two (2) oral interviews with the professor during the semester. The oral interviews will be based on situations and questions your professor will provide to you. Prepare for the oral interview by practicing aloud (but not memorizing) the answers.

The two oral interviews will be during class time, the dates and specifications (as well as the situations and questions) are explained under the "Oral Interview" assignment tab.

## **Final Exam**

You will complete the final exam in Webcourses. The exam will test your abilities to listen, read, write and speak in Spanish. Your instructor will post the deadlines for the final exam. The final exam will be comprehensive and cumulative. No late exams will be accepted.

## **Extra Credit**

No extra credit will be accepted.

## **Incompletes**

A grade of I or INCOMPLETE will not be given under any circumstances.

## **Accessibility Statement**

It is my goal that this class be an accessible and welcoming experience for all students, including those with disabilities that may impact learning in this class. If anyone believes the design of this course poses barriers to effectively participating and/or demonstrating learning in this course, please meet with me (with or without a Student Accessibility Services (SAS) accommodation letter) to discuss reasonable options or adjustments. During our discussion, I may suggest the possibility/necessity of your contacting SAS (Ferrell Commons 185; 407-823-2372; [sas@ucf.edu](mailto:sas@ucf.edu)) to talk about academic accommodations. You are welcome to talk to me at any point in the semester about course design concerns, but it is always best if we can talk at least one week prior to the need for any modifications.

The instructional media and materials for this class are accessible to students with disabilities. Students who are having difficulty accessing them should contact the faculty member.

## Academic Honesty

Every student is expected to do his/her own work in its entirety. Presenting another's ideas, arguments, words or images as your own, using unauthorized material, or giving or accepting unauthorized help on assignments or tests - contradict the educational value of these exercises. Students who attempt to obtain unearned academic credentials that do not reflect their skills and knowledge can also undermine the value of the UCF degrees earned by their more honest peers. Please feel free to ask what is acceptable and what is not.

Plagiarism and cheating of any kind on an examination, quiz, or assignment may result in an "F" for that assignment, may (depending on the severity of the case) lead to an "F" for the entire course, and may be subject to appropriate referral to the [Office of Student Conduct](#) for further action. See the [UCF Golden Rule](#) for further information. Your instructor will assume for this course that you will adhere to the academic creed of the University and will maintain the highest standards of academic integrity. Your instructor will not bend or break rules for one person that will not apply to everyone.

The use of electronic translators or human assistance to complete your work is a violation of UCF's academic honesty policy. If you have any doubts about what is acceptable assistance and what is not, please ask your instructor.

Any work submitted that contains phrases, structures, or tenses not studied in the course or that in any way indicates that electronic or human assistance has been used may result in an "F" for the assignment, an "F" for the course, and referral to UCF's Office of Student Conduct.

You are responsible for familiarizing yourself with these rules of conduct and abiding by their precepts.

## Copyright

This course may contain copyright protected materials such as audio or video clips, images, text materials, etc. These items are being used with regard to the Fair Use doctrine in order to enhance the learning environment. Please do not copy, duplicate, download or distribute these items. The use of these materials is strictly reserved for this online classroom environment and your use only. All copyright materials are credited to the copyright holder.

## Third-Party Software and FERPA

During this course you might have the opportunity to use public online services and/or software applications sometimes called third-party software such as a blog or wiki. While some of these could be required assignments, you need **not** make any personally identifying information on a public site. Do not post or provide any private information about yourself or your classmates. Where appropriate you may use a pseudonym or nickname. Some written assignments posted publicly may require personal reflection/comments, but the assignments will not require you to

disclose any personally identity-sensitive information. If you have any concerns about this, please contact your instructor.

## **Internet Usage**

You will be expected to have “daily” access to the internet and email, since I will be emailing and contacting you “regularly” about assignment updates, additions and changes. All students at UCF are required to obtain a [Knight's Email account](#) and check it regularly for official university communications. If you do not own a computer, there are computer accessible to you in all UCF's computer labs, and most computer labs have computers connected to the internet. For further information on computer labs, please see the following website:

[http://registrar.sdes.ucf.edu/webguide/index\\_quickfind.aspx](http://registrar.sdes.ucf.edu/webguide/index_quickfind.aspx).

## **Student Conduct**

UCF faculty support the UCF Creed. Integrity - practicing and defending academic and personal honesty - is the first tenet of the UCF Creed. This is in part a reflection of the second tenet, Scholarship: - I will cherish and honor learning as a fundamental purpose of membership in the UCF community. - Course assignments and tests are designed to have educational value; the process of preparing for and completing these exercises will help improve your skills and knowledge. Material presented to satisfy course requirements is therefore expected to be the result of your own original scholarly efforts.

Academic integrity will be appraised according to the student academic behavior standards outlined in The Golden Rule of the University of Central Florida's Student Handbook. See [UCF Golden Rule](#) for further details.

## **Title IX**

Title IX's implementing regulation provides that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance. The University receives federal financial assistance so Title IX applies to UCF's programs – and, by extension, provides protections to UCF students.

[Title IX Overview \(Links to an external site.\)](#)

## **Diversity and Inclusion**

The University of Central Florida recognizes that our individual differences can deepen our understanding of one another and the world around us, rather than divide us. In this class, people of all ethnicities, genders and gender identities, religions, ages, sexual orientations, disabilities, socioeconomic backgrounds, regions, and nationalities are strongly encouraged to share their rich array of perspectives and experiences. If you feel your differences may in some way isolate

you from UCF's community or if you have a need of any specific accommodations, please speak with the instructor early in the semester about your concerns and what we can do together to help you become an active and engaged member of our class and community.

## **Religious Observances**

Faculty should include in their syllabi procedures for resolving conflicts between the normal class schedule and major religious observances. Students are expected to notify their instructor in advance if they intend to miss class to observe a holy day of their religious faith. For more details about these and other holidays contact the Office of Diversity Initiatives at 407-823-6479.

## **Deployed Active Duty Military Students**

If you are a deployed active duty military student and feel that you may need a special accommodation due to that unique status, please contact your instructor to discuss your circumstances.

## **UCF Cares**

During your UCF career, you may experience challenges including struggles with academics, finances, or your personal well-being. UCF has a multitude of resources available to all students. Please visit [UCFCares](#) if you are seeking resources and support, or if you are worried about a friend or classmate. Free services and information are included for a variety of student concerns, including but not limited to alcohol use, bias incidents, mental health concerns, and financial challenges. You can also e-mail [ucfcares@ucf.edu](mailto:ucfcares@ucf.edu) with questions or for additional assistance. You can reach a UCF Cares staff member between 8 a.m. and 5 p.m. by calling 407-823-5607. If you are in immediate distress, please call Counseling and Psychological Services to speak directly with a counselor 24/7 at 407-823-2811, or please call 911.

## **Disclaimer Statement**

This syllabus may be altered, at the instructor's discretion, during the course of the term. It is the responsibility of the student to make any adjustments as announced.

## **Syllabus Quiz**

After having read the syllabus above, please complete the [Syllabus Quiz](#) in Webcourses.