

Instructors:	Dr. Thad Anderson	Professor Kirk Gay	Dean Jeff Moore
Office:	Room M104	Room M207	Dean's Office
Phone:	(407) 823-2221	(407) 823-5968	(407) 823-2573
Email:	tra@ucf.edu	kirk.gay@ucf.edu	jeffrey.moore@ucf.edu
Office Hours:	By Appointment	By Appointment	By Appointment

# **Applied Percussion Courses:**

MVP 1211, 1411, 2421, 3431, 4441, 5451, and 6461

# **Evaluation Procedures:**

In general, subjective assessments will be made by the instructor regarding preparation, performance competency, attitude, and attendance. More specifically, evaluation criteria will be based upon, but not limited to, the following:

Grade Categories	Description of the requirements	Weight	
Weekly Preparation	Preparation of all assigned materials	150	
Attendance & Punctuality	Attendance at weekly studio class, recitals, & other percussion events. Arrive at a minimum of <b>30-minutes</b> ahead of lesson time for set-up and warm-up.	100	
Performance on Forum	Performing on the assigned day and overall level of the performance.	100	
Technical Barrier	Performance level on final technical exam for the jury	150	
Jury Performance	Performance level and quality on the solo piece for the jury	150	
Listening Discussion	Completion and quality of the ten "cards"	50	
Composition	Completion and quality of the assignment	50	
Book Report	Presentation and quality of the written report	50	
TOTAL			

# **Technology Requirements:**

Technology	Expectations for Use	
Webcourses	Webcourses will be used to submit Book Reports, Listening Cards, and Compositions through the use of the <i>Percussion ePortfolio</i> . It is also used as a forum to become familiar with and provide feedback on your peers work.	
Special tools	Computers are provided in studio spaces with necessary software to assist with completing various assignments throughout the semester (compositions, arrangements, analysis, etc).	
Communication	In accordance with university regulations, your knights.ucf.edu email address and the Webcourses "Inbox" feature will be the primary source of communication regarding pertinent details and information for this course. We will also utilize the Office 365 Group tool (group email: ucfpercussion@knights.ucf.edu) and our Slack team to help facilitate communication. Please plan to check these accounts on a regular basis.	

### Attendance:

Attendance at your weekly lessons, studio classes, master classes, percussion forums, guest appearances, and clinics is **expected**. Your final grade will be lowered **one full letter** for each absence after two.

## **Recording Academic Activity:**

All faculty members are required to document students' academic activity at the beginning of each course. In order to document that you began this course, we will count your large ensemble audition as a "zero" credit assignment as all percussion majors are required to complete the audition process. Failure to do so will result in a delay in the disbursement of your financial aid. Attendance records will also be used to help document your enrollment.

## **Academic Integrity:**

The Center for Academic Integrity (CAI) defines academic integrity as a commitment, even in the face of adversity, to five fundamental values: honesty, trust, fairness, respect, and responsibility. From these values flow principles of behavior that enable academic communities to translate ideals into action. http://www.academicintegrity.org/icai/assets/FVProject.pdf

## **UCF Creed:**

Integrity, scholarship, community, creativity, and excellence are the core values that guide our conduct, performance, and decisions.

- 1. Integrity: I will practice and defend academic and personal honesty.
- 2. Scholarship: I will cherish and honor learning as a fundamental purpose of my membership in the UCF community.
- 3. Community: I will promote an open and supportive campus environment by respecting the rights and contributions of every individual.
- 4. Creativity: I will use my talents to enrich the human experience.
- 5. Excellence: I will strive toward the highest standards of performance in any endeavor I undertake.

# Plagiarism:

In an instructional setting, plagiarism occurs when a writer deliberately uses someone else's language, ideas, or other original (not common-knowledge) material without acknowledging its source. This definition applies to texts published in print or on-line, to manuscripts, and to the work of other student writers.

#### Misuse of Sources:

A student who attempts (even if clumsily) to identify and credit his or her source, but who misuses a specific citation format or incorrectly uses quotation marks or other forms of identifying material taken from other sources, has not plagiarized. Instead, such a student should be considered to have failed to cite and document sources appropriately.

## Responses to Academic Dishonesty, Plagiarism, or Cheating:

UCF faculty members have a responsibility for your education and the value of a UCF degree, and so seek to prevent unethical behavior and when necessary respond to infringements of academic integrity. Penalties can include a failing grade in an assignment or in the course, suspension or expulsion from the university, and/or a "Z Designation" on a student's official transcript indicating academic dishonesty, where the final grade for this course will be preceded by the letter Z. For more information about the Z Designation, see <a href="http://goldenrule.sdes.ucf.edu/zgrade">http://goldenrule.sdes.ucf.edu/zgrade</a>.

For more information about UCF's Rules of Conduct, see <a href="http://www.osc.sdes.ucf.edu/">http://www.osc.sdes.ucf.edu/</a>.

### **Unauthorized Use of Class Materials:**

There are many fraudulent websites claiming to offer study aids to students but are actually cheat sites. They encourage students to upload course materials, such as test questions, individual assignments, and examples of graded material. Such materials are the intellectual property of instructors, the university, or publishers and may not be distributed without prior authorization. Students who engage in such activity are in violation of academic conduct standards and may face penalties.

### **Unauthorized Use of Class Notes:**

Third parties may be selling class notes from this class without my authorization. Please be aware that such class materials may contain errors, which could affect your performance or grade. Use these materials at your own risk.

## **In-Class Recording Policy**

Outside of the note taking and recording services offered by Student Accessibility Services, the creation of an audio or video recording of all or part of a class for personal use is allowed *only* with the advance and explicit written consent of the instructor. Such recordings are only acceptable in the context of personal, private studying and note taking and are not authorized to be shared with *anyone* without the separate written approval of the instructor.

# **Course Accessibility Statement:**

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. This syllabus is available in alternate formats upon request. Students with disabilities who need specific access in this course, such as accommodations, should contact the professor as soon as possible to discuss various access options. Students should also connect with <a href="Student Accessibility Services">Student Accessibility Services</a> (Ferrell Commons, 7F, Room 185, <a href="Sas@ucf.edu">Sas@ucf.edu</a>, phone (407) 823-2371). Through Student Accessibility Services, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential access and accommodations that might be reasonable.

## **Campus Safety Statement:**

Emergencies on campus are rare, but if one should arise in our class, we will all need to work together. Everyone should be aware of the surroundings and familiar with some basic safety and security concepts.

• In case of an emergency, dial 911 for assistance.

- Every UCF classroom contains an emergency procedure guide posted on a wall near the door. Please make a note of the guide's physical location and consider reviewing the online version at <a href="http://emergency.ucf.edu/emergency">http://emergency.ucf.edu/emergency</a> guide.html.
- Familiarize yourself with evacuation routes from each of your classrooms and have a plan for finding safety in case of an emergency. (Insert class-specific details if appropriate)
- If there is a medical emergency during class, we may need to access a first aid kit or AED (Automated External Defibrillator). To learn where those items are located in this building, see <a href="http://www.ehs.ucf.edu/AEDlocations-UCF">http://www.ehs.ucf.edu/AEDlocations-UCF</a> (click on link from menu on left). (insert class specific information if appropriate)
- To stay informed about emergency situations, sign up to receive UCF text alerts by going to <a href="my.ucf.edu">my.ucf.edu</a> and logging in. Click on "Student Self Service" located on the left side of the screen in the tool bar, scroll down to the blue "Personal Information" heading on your Student Center screen, click on "UCF Alert", fill out the information, including your e-mail address, cell phone number, and cell phone provider, click "Apply" to save the changes, and then click "OK."
- If you have a special need related to emergency situations, please speak with me during office hours.
- Consider viewing this video (<a href="https://youtu.be/NIKYajEx4pk">https://youtu.be/NIKYajEx4pk</a>) about how to manage an active shooter situation on campus or elsewhere.

# **Deployed Active Duty Military Students:**

If you are a deployed active duty military student and feel that you may need a special accommodation due to that unique status, please contact your instructor to discuss your circumstances.

\*Please note, this syllabus may be modified at the discretion of the instructor. Changes will be discussed in lessons, studio class and/or via communication tools.