

MUS 6975L Graduate Project Guidelines
Master of Arts in Music

1. The Graduate Project serves as a final cumulative activity at the end of study for the Master of Arts in Music. It is expected that students choosing the Graduate Project will have a topic from the areas of music education, music theory, and music history.
2. In choosing the Graduate Project, students should consult with their advisor (the department's Graduate Coordinator) well in advance of the final semester.
3. Students should consult with a professor in the area of interest, and get that individual's permission to go forward with a general topic. The faculty member will serve as the primary advisor for the Project, and will chair the Faculty Committee. Registration details will be handled through the Graduate Coordinator.
4. A final, specific topic must be agreed in writing upon between the advisor and student by the end of the first week of the semester. Particular attention should be given to the scope of the topic.
5. The Faculty Committee will have at least three members: the advisor, the Graduate Coordinator and one additional faculty member. The student is responsible for contacting prospective Committee members. Committee members should be in place by the end of the first week of the semester.
6. The student will meet with the advisor as necessary during the semester, with any intermediate goals or guidelines to be set by the advisor.
7. The final draft of the project will be due three weeks before the end of the semester. The project will then be read and reviewed by the Committee members.
8. The student and the Committee will meet during the last week of the semester and jointly review the project. The student will respond to questions, suggestions, and corrections. The Committee members will complete an approval form.
9. If any additional revisions are required by the committee, these shall be made by the end of the exam period. If the committee approves the completed project and revisions, then the grade will be Satisfactory (S). If the committee does not approve the completed project and revisions, then the grade will be Unsatisfactory (U).
10. A copy of the Project will remain on file in the department.

(Version 8/13/2016)