

Encountering the Humanities

University of Central Florida

College of Arts and Humanities

HUM 2020 3 credit hours

Drop by Thursday Jan 12 Add by Friday Jan 13

Last day to withdraw: March 22

Contact Information

- Dr. Stacy Lynn Tanner
- Office: PSY 237
- Email: stacy.tanner@ucf.edu

Netiquette: This is an online course. You should always communicate in complete, grammatically correct sentences. If you email me for any reason, follow proper email netiquette and maintain a respectful tone. Please use complete and correct sentences. Expect a response within 48 business hours. Please identify your course prefix and section number in the subject line of your email. Thank you!

Office Hours:

Any time you have questions about an assignment or a quiz, please reach out to ask. Attending office hours is the best way to address your questions regarding assignments. I will not extensively discuss assignments over email, but I am very happy to discuss assignments with you and provide feedback within webcourses and during office hours. Should you need additional feedback or have a question about any assignment or quiz, please reach out to ask.

Tuesdays 12:30pm-2:30pm (PSY 237)

Occasional Extended Office Hours: Notifications sent via Announcements.

Virtual Office Hours: By appointment. Create a Skype ID [here. \(Links to an external site.\)](#)

Identify a couple of days/times that you are available to Skype. Please email me the identified time and your Skype ID. Do not forget to check your email for a confirmation of the date/and time for the Skype. I will always do what I can to accommodate your reasonable requests. My skype ID is Dr.StacyTanner.

This syllabus and course calendar contains information about assignments, requirements, and grading. Please refer to it often. *If you elect to remain registered for the class, I regard that as your agreement to abide by the policies set out in the syllabus, and your acceptance of responsibility for knowing and following those policies.*

Course attribute:

GEP-Cultural & Historical Foundations Liberal Studies-Humanities. This course is a part of the General Education Program. When a student earns a C- or higher, the student may apply this course toward the GEP requirement.

Course Description:

This course serves as an introduction to humanities ideas, research methods, and approaches to scholarship. Students will be introduced to diverse tools and approaches for the critical examination of reflective and expressive cultural artifacts.

Course Learning Outcomes:

Encountering the Humanities is a part of the cultural and historical foundations requirement within the General Education Program. The university sets the following learning outcomes:

Be able to gather, synthesize, and analyze information from appropriate resources and be able to critically evaluate information and sources for accuracy and credibility.

Identify and deepen appreciation of common human themes and the richness of diverse cultures.

Be able to analyze and discuss meaning of an artwork, performance, or text in diverse aesthetic, historical and cultural contexts.

Demonstrate knowledge and critical thinking of the concepts, styles, and aesthetic, theoretical, and critical principals in an art.

Demonstrate knowledge of the chronology and significance of major events and movements in western civilization, U.S. history or world civilization.

General Rules and Requirements:

1. You must be present in mind and body to be successful in this course. This means you need to complete weekly assignments and take notes on the course materials. You are expected to participate and complete the online assignments in much the same way you would if you were in a face-to-face (F2F) class. Therefore expect to spend about **ten hours per week** on completing course requirements and assignments.
2. You are solely responsible for checking all grades, ensuring the proper and timely submission of assignments, and reporting and discrepancies no later than the last day of classes.
3. You are responsible for learning the writing conventions of this discipline. This means you are responsible for using the Modern Language Association (MLA) style guide and standards of citation in all your written assignments. You must learn to cite properly. You must cite properly in all written work.

Attendance Policy: I will take attendance for verification of class enrollment and in accordance with university policy and federal laws. I will not take attendance for assessment purposes. You are responsible for all material presented in the online classroom and for all announcements and assignments. **In order for your attendance to be verified, you must submit your course contract within Webcourses by the end of the first week of classes.**

Assignments and Grade Determination:

Any time you have questions about an assignment, please reach out to ask. Attending office hours is the best way to address your questions regarding assignments (see office hours above).

It is the student's responsibility to ensure that the computer s/he uses adheres to the requirements for webcourses to function properly. It is the student's responsibility to ensure a secure and reliable internet connection. If you experience a technical problem, you must email webcourses@ucf.edu immediately in order to log your problem. You must copy me on this email. If you do not complete this action immediately when you have a technical problem, I will not consider an accommodation. You will not receive an accommodation for a technical problem when accessing an assignment through a computer that does not meet the minimum specifications for webcourses as outlined by the university. When possible, I encourage you to submit assignments on campus, during business hours in order to avoid technical problems.

Quizzes (25%) Deadlines are flexible until last day of classes.

You will take seventeen quizzes. Your fifteen highest scores will count toward your final grade. Fifteen of the quizzes assess a your synthesis of textbook chapter readings assigned for the course. Two other quizzes relate to other course materials as indicated under the tab, Quizzes. These assessments will be composed of multiple-choice questions. Textbook chapter quizzes will assess student understanding of the course materials as they relate to the learning objectives for the textbook chapter. In other words, you will have content questions, conceptual questions, and questions that ask you to analyze the significance of course materials, draw conclusions, or relate a concept across time and space. All quizzes must be submitted by the last day of classes at 11:59pm. It is important that you ensure that you pace yourself and do not wait until the last week to try to catch up on quizzes. I afford this flexibility so that you can manage your time in a way that is most convenient to you. I do not provide this flexibility to suggest that you can complete the quizzes in a short period of time, such as the last few days of classes. Do not wait to complete the quizzes. There are absolutely no exceptions to the deadline of the last day of classes. It is the student's responsibility to ensure proper and timely submission of each quiz. **All quizzes are independent work.** The schedule of textbook chapter quizzes is found in the course calendar.

Exams (25%) Deadlines are not flexible. Avoid the late penalty. Pay close attention to the schedule.

Each student will complete three exams. Your highest two scores will count toward your final grade. The exams questions will directly relate to the learning objectives and questions posed in the module. Completing the exams help you to meet the learning objectives for the content modules (independent of the textbook) and the outcomes for the course. On a more practical level, this exercise can help you to prepare for the writing assignments in this course. You will see content questions, conceptual questions, and questions that ask you to analyze the significance of course materials, draw conclusions, or relate a concept across time and space. All exams must be submitted by 11:59pm on the due date. It is important that you ensure that you pace yourself and do not wait until the last minute to try to complete the exams. Do not wait to complete the exams. There are absolutely no exceptions to the deadline of the date posted in the assignment. It is the student's responsibility to ensure proper and timely submission of all assignments. **All exams are independent work.** The schedule of exams is found in the course calendar. Please make a note of the late policy.

Retrospective Assignments. 50% Deadlines are not flexible. Avoid the late penalty. Pay close attention to the schedule.

The successful completion of these written assignments is crucial to your overall success in this course. Any time you have questions about an assignment, please reach out to ask. Attending office hours is the best way to address your questions regarding assignments. **All work must be cited properly according to MLA standards.** I reserve the right to grade the written assignments as S/U.

The purpose of the Retrospective Assignments is to offer students the opportunity to conduct an in-depth examination of the lives and work of a few artists or philosophers. There are two parts to the written assignments collectively known as the Retrospective Assignments. There is an individual component and a group component. The Retrospective Assignments culminate in an online simulation of a memorial service for a major philosopher or artist. Below are brief descriptions of each assignment. More information is found in the module for these assignments. You will complete the Role Contract/Availability Worksheet first, The Short Bio/Brief Analysis/Works Cited second, then the Obituary and Group Works Cited, Performance Plan, and finally, the Group Performance. You will complete discussion boards related to the assignments a minimum of four times during the term. Each student is responsible for submitting his or her own assignments to webcourses, regardless of whether or not it is a group assignment. This ensures **individual accountability** to all group members.

Individual Assignments 20%

Short Bio, Brief Analysis, and Works Cited Assignment. The purpose of the Short Bio, Brief Analysis, and Works Cited Assignment is to prepare each student to contribute to the group Obituary, Performance Plan, and Performance Assignments. You will complete a short biography of your character/figure and a

brief analysis of the connections or differences between your character and the character your group determined would be the deceased. You must include a works cited with your individual report.

Discussion Board Check In. There are four group discussion boards that you will complete which will help you and your group members organize your group assignments.

Group Assignments 30%

Role Contract/Availability Worksheet. The purpose of this assignment is to clarify the expectations of each group member and to find mutually agreed upon dates and times to discuss and organize the group assignments. Each student will coordinate with his or her other group members and submit a mutually agreed upon Role Contract/Availability Worksheet.

Obituary and Group Works Cited. The purpose of the Obituary Group Assignment is to prepare each group to complete the Performance Plan, and Performance Assignments. In order to prepare for your individual and group performances, you will research and contribute to the composition of the obituary for the group's deceased member. You must also include a group works cited with the obituary.

Performance Plan. The purpose of the Performance Plan Group Assignment is to prepare each group to complete the group performance. You will work with your group to plan the logistical and technological components of the performance.

Group Performance. Perform the memorial service in collaboration with your group members. Post this as a single or series of videos to webcourses as instructed. Complete the survey associated with this series of assignments.

DO NOT MAKE FLIGHT OR TRAVEL ARRANGEMENTS BEFORE YOU CHECK THE COURSE SCHEDULE/CALENDAR. Everyone must complete the assignments and each student is responsible for the timely submission of all writing assignments and for attended each exam session. Keep this in mind and manage your time to the best of your ability.

Late Work Quizzes: I will not accept quizzes after the last day of classes. The semester is over after this date.

Late Assignments: I do not accept late work without assigning a penalty. If you experience a crisis and turn in an assignment late, it will receive a 50% penalty. All late work must be received by the last day of classes. This is not negotiable. You cannot make a habit of turning in assignments late and expect to be successful in this course. You must plan ahead and pay attention to your due dates. If you have a personal crisis, that requires too much of your time away from your studies, you may need to drop this course. This should also be discussed with your adviser. This course requires your diligent attention and effort. If you cannot commit the necessary time, this may not be the right course for you. If you have a crisis that prevents you from turning in an assignment, I also need to know. Contact me right away and we will work to find a solution.

Evaluation and Grading

Letter Grade Points

A	93 – 100 points
A-	90 – 92 points
B+	87 – 89 points
B	83 – 86 points
B-	80 – 82 points
C+	77 – 79 points
C	73 – 76 points
C-	70 – 72 points
D+	67 – 69 points
D	63 – 66 points
D-	60 – 62 points
F	59 and below

Please read the full description of the grading scale found [here](#).

Assignment Breakdown

Exams 25%

3 Exams (2 count)

Quizzes 25%

17 Quizzes (15 count)

Retrospectives Assignments 50%

Individual Assignments 20% (no assignments drop/all count)

Group Assignments 30% (no assignments drop/all count)

IT IS YOUR RESPONSIBILITY TO CHECK YOUR GRADES. YOU MUST ADDRESS ALL ISSUES WITH GRADES IMMEDIATELY BY EMAIL, BUT NO LATER THAN THE LAST DAY OF CLASSES.

Required Text:

Sayre, Henry. *Discovering the Humanities*. 3rd edition Pearson. 2015.

You must gain access to the book as soon as possible and by the second week of classes. The cheapest option is the etext with REVEL. If you so choose, you can gain instant access from the publisher (in the Get Your Textbook module) or you

can buy the access card through the bookstore (second best option, also recommended). I have no preference as to the format of the book you choose, but you must get the 2015, 3rd edition of this book.

Ask me if you have questions about this process. Come to office hours if you have questions about the course materials. If you choose to purchase a book not listed in the syllabus, you take full responsibility for accessing the correct material. I cannot and will not authorize any student to purchase a book not listed in the syllabus. If you choose to do so, you acknowledge full responsibility.

AND SELECT CULTURAL ARTIFACTS POSTED IN WEBCOURSES.

Important Dates:

January 9th Classes begin

January 12 Last day to drop a class

January 13 Last day to add a class

March 22 Last day to withdraw from a class

April 24 Last day of classes

Registrar's website for [academic calendar](#):

Other Policies:

Copyright:

This course may contain copyright protected materials such as audio or video clips, images, text materials, etc. These items are being used with regard to the Fair Use doctrine in order to enhance the learning environment. Please do not copy, duplicate, download or distribute these items. The use of these materials is strictly reserved for this online classroom environment and your use only. All copyright materials are credited to the copyright holder.

Third-Party Software and FERPA:

During this course you might have the opportunity to use public online services and/or software applications sometimes called third-party software such as a blog or wiki. While some of these could be required assignments, you need **not** make any personally identifying information on a public site. Do not post or provide any private information about yourself or your classmates. Where appropriate you may use a pseudonym or nickname. Some written assignments posted publicly may require personal reflection/comments, but the assignments will not require you to disclose any personally identity-sensitive information. If you have any concerns about this, please contact your instructor.

Students Needing Accommodation:

This class complies with the Americans with Disabilities Act (ADA). Students needing academic accommodations must register with and provide

documentation to the Student Accessibility Services (SAS), and provide a letter to the instructor from the SAS indicating what your need may be for academic accommodation. This should be done within the first week of class. The SAS is located in Ferrell Commons 7F Room 185, hours: Monday - Friday 8:00am - 5:00pm, and the office telephone is 407-823-2371. Students may also find information online at <http://sds.sdes.ucf.edu/>

UCF Creed

Integrity, scholarship, community, creativity, and excellence are the core values that guide our conduct, performance, and decisions.

Integrity

I will practice and defend academic and personal honesty.

Scholarship

I will cherish and honor learning as a fundamental purpose of my membership in the UCF community.

Community

I will promote an open and supportive campus environment by respecting the rights and contributions of every individual.

Creativity

I will use my talents to enrich the human experience.

Excellence

I will strive toward the highest standards of performance in any endeavor I undertake.

Civility Statement:

A student-centered university conveys high expectations for appropriate behavior and is designed to assist students in the development of an informed set of values, ethics, and beliefs. It fosters a climate that promotes civility and respect. University students are expected to engage in behaviors that are consistent with the attainment of academic integrity and moral values. As members of the campus community, students are encouraged to actively support

- ethical behavior in all aspects of University and community living;*
- civil discourse among all members of the campus community, treating each student with dignity and respect regardless of personal differences.*

Furthermore, all members of the community are expected to communicate in a civil manner in their professional interaction at all times, both in and out of the classroom. Academic discourse, including discussion and argumentation, is to be carried out in a polite, courteous, and dignified manner that is respectful of and understanding toward both peers and professors.

***Please note: THIS POLICY APPLIES TO ALL IN-CLASS AND ELECTRONIC COMMUNICATIONS!**

Golden Rule:

Plagiarism and Cheating of any kind on an examination, quiz, or assignment will result at least in an "F" for that assignment (and may, depending on the severity of the case, lead to an "F" for the entire course) and may be subject to appropriate referral to the Office of Student Conduct for further action. See the UCF Golden Rule for further information. I will assume for this course that you will adhere to the academic creed of this University and will maintain the highest standards of academic integrity. In other words, don't cheat by giving answers to others or taking them from anyone else. I will also adhere to the highest standards of academic integrity, so please do not ask me to change (or expect me to change) your grade illegitimately or to bend or break rules for one person that will not apply to everyone.

Plagiarism Statement:

Many incidents of plagiarism result from students' lack of understanding about what constitutes plagiarism. However, you are expected to familiarize yourself with UCF's policy on plagiarism. All work you submit must be your own scholarly and creative efforts and must be cited properly within the text of your paper and in the bibliography/works cited. UCF's Golden Rule defines plagiarism as follows: "whereby another's work is used or appropriated without any indication of the source, thereby attempting to convey the impression that such work is the student's own." **It is the student's full responsibility to learn, understand, and properly use MLA standards for in text citations and works cited entries for each assignment for this course.**

Please note: UCF faculty members have a responsibility for your education and the value of a UCF degree, and so seek to prevent unethical behavior and when necessary respond to infringements of academic integrity. Penalties can include a failing grade in an assignment or in the course, suspension or expulsion from the university, and/or a "Z Designation" on a student's official transcript indicating academic dishonesty, where the final grade for this course will be preceded by the letter Z. For more information about the Z Designation, see <http://z.ucf.edu/>.

For more information about UCF's Rules of Conduct, see <http://www.osc.sdes.ucf.edu/>.

Commitment:

All members of the community understand that to succeed in classes, students must be active participants in their education while understanding and complying with each course syllabus. Students should plan on spending AT LEAST **two** hours of study for every **one** hour in class. For example, a 15-credit-hour schedule requires at least a 45-hour commitment per week. Outside preparation and class attendance alone do not guarantee success or the highest grades; rather, mastery of the material and acquisition of necessary skills determine success and grades.

Resources:

University Writing Center

Colbourn 105

Satellite Locations: Main Library, Rosen Library & Online

407-823-2197

<http://uwc.ucf.edu/>

The University Writing Center (UWC) offers writing support to UCF students from first-year to graduate in every discipline. Trained peer consultants provide help at every stage of the writing process, including understanding assignments, researching, drafting, revising, incorporating sources, and learning to proofread and edit. The UWC's purpose is not merely to fix papers or to make better writers, but to teach writers strategies to navigate complex situations for writing, both in and outside the University. Consultations are available for individuals and small groups. To make the best use of the UWC, visit far enough before your due date to allow yourself time to revise after your consultation, browse the writing resources on our website, and arrange a regular weekly appointment if you'd like long-term help. You may schedule a 45-minute appointment by phone or by using the TutorTrac scheduler on our website; walk-in consultations are also available. In addition, the UWC seeks graduate and undergraduate tutors from all majors; contact the UWC to learn more about peer writing consulting and ENC 4275/5276: Theory & Practice of Tutoring Writing, our three-credit tutor-education course.

UCF Cares:

During your UCF career, you may experience challenges including struggles with academics, finances, or your personal well-being. UCF has a multitude of resources available to all students. Please visit UCFCares.com ([Links to an external site.](#)) if you are seeking resources and support, or if you are worried about a friend or classmate. Free services and information are included for a variety of student concerns, including but not limited to alcohol use, bias incidents, mental health concerns, and financial challenges. You can also e-mail ucfcares@ucf.edu with questions or for additional assistance. You can reach a UCF Cares staff member between 8 a.m. and 5 p.m. by calling 407-823-5607. If you are in immediate distress, please call Counseling and Psychological Services to speak directly with a counselor 24/7 at 407-823-2811, or please call 911.

* The course schedule and procedures are subject to change in the event of extenuating circumstances. It is the student's responsibility to read announcements and to check the course calendar for any applicable changes.

*I expect to remain on schedule. Keep in mind that there is a direct positive correlation between class participation and course grades