

## FIL4647 Film Production Management

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Or by appointment

### What is this course about?

UCF Catalog Description: FIL 4607 CAH-FILM 3(3,0) Film Production Management: PR: Film major, FIL 3201C. Production, budgeting, script breakdown, construction of production boards, scheduling, location scouting, and crew procurement.

### Why is this course important?

I think of this as a “nuts and bolts” course on filmmaking. And making films is more about nuts and bolts than art, as anyone who’s worked on one can tell you. Knowing how professional films get made is imperative for film students. They can apply these skills to the process immediately in their other classes.

So if you’re a non-film major, what will you take away from this course? The film production process is the ideal example of project management. It requires the reconciliation of a budget with artistic goals and all projects have artistic goals, even if you’re making pencil erasers. More and more of our communication is made up of the moving image and understanding the principles of film production will allow anyone to better understand how to create a visual product from an idea. The film crew organizational culture is also one that has many good lessons to share about being a successful team member and working effectively.

Two Textbook requirements

**Scheduling and Budgeting Your Film: A Panic-Free Guide**

by Paula Landry

YOU WILL NEED TEXT THIS STARTING WITH MODULE 3.

ISBN-10: 0240816641  
ISBN-13: 978-0240816647

### Film Crew 101

Order from this link, it's a Kindle book, the Kindle app is free. Book is \$9.99  
YOU WILL NEED THIS TEXT STARTING WITH MODULE 7.

<http://www.amazon.com/Filmcrew-Survival-Guide-Peter-Clarson-ebook/dp/B00STNF45G> (Links to an external site.)Links to an external site.

What are the course policies?

#### Grading

Your grade will be based on a 1000-point scale. If you want to earn an A, you will need to earn between 940 and 1000 points (the complete scale is below). The assignments are available through the course Canvas page.

Grade Categories	Description of the requirements	Points
Quizzes on readings	<p>There will be one brief quiz per module every week on the materials in that module (14 total).</p> <p>BE FOREWARNED: do not rush through the quizzes. They have been designed to make you think carefully and examine all the possible answers with an eye for detail. Sometimes it's just a small nuance that makes one answer more right than the others. One of the skills I seek to impart to you is the skill of listening carefully, taking your time in analyzing the information and arriving at the best answer. It's not just me being picky, it's part of the lesson.</p>	210

	<p>All questions are according to the readings or works assigned in the module.</p> <p>You should not be learning the material by taking the quiz - you are testing your knowledge of what you have already studied.</p>	
Posting	<p>One original post response to the weekly prompt, one reply to another student's post. See the Discussion rubric for more details on posting under START HERE in the MODULES section.</p>	100
Assignment	<p>One Liner Schedule – details under Syllabus tab</p>	200
Assignment	<p>Breakdown pages – details under Syllabus tab</p>	150
Assignment	<p>Day out of Days – details under Syllabus tab</p>	150
Assignment	<p>Budget – details under Syllabus tab</p>	200
	<p>Total Potential points</p>	1010

## SCALE

A = 940 or higher

A- = 900 - 939

B+ = 870 - 899

B = 840 - 869

B- = 800 - 839

C+ = 770 - 799

C = 740 - 769

C- = 700 - 739

D = 650 – 699

F = less than 650

### Technology Policies

I use Canvas Announcements through our course webpage to communicate my messages to you. Be sure your official email attached to your myUCF profile is valid and check your e-mail at least daily.

### Deadlines

Assignments submitted after the deadline receive a 50% reduction. As of 48 hours beyond the deadline, homework can no longer be turned in late and the grade will be a zero. Please do not wait until 11:59pm to turn in your work. Late is late, even if it's by one minute.

### Academic Integrity

Students will abide by any and all of the University rules

(<http://goldenrule.sdes.ucf.edu/>) which include but are not limited to:

Possessing and/or Providing False and Misleading Information and/or Falsification of University Records to Instructor

Disruptive Conduct

Personal Abuse

Disregarding these expectations may result in a reduction of your grade.

**Do you need extra help?**

**Student Accessibility Services (SAS)**

**<http://sas.sdes.ucf.edu/>**

Students with disabilities or other issues who need accommodations in this course must contact the professor at the beginning of the semester to discuss needed accommodations.

This syllabus is subject to change. All dates, assignments, scheduled screenings and other statements in this syllabus may be changed at the discretion of the instructor. Changes will be noted on Canvas.

### Course Objectives

By the end of this course the student will:

DESCRIBE the sequence of events in planning for production of a film

INTERPRET a script through scheduling and budgeting

SOLVE potential production problems through examination of case histories

NAME the various jobs on a set

DISTINGUISH the Hiring and firing practices, day-to-day crew management and personnel problem solving specific to film making

COMPARE the various basic contracts required for film production

END